

EPC COMMISSIONERS

Lesley "Les" Miller, Jr., *Chair*
Victor D. Crist, *Vice Chair*
Kevin Beckner
Ken Hagan
Al Higginbotham
Sandra L. Murman
Stacy White



Janet L. Dougherty
Executive Director

Richard Tschantz, Esq.
General Counsel

EPC MEETING AGENDA

April 21, 2016 at 9:00 a.m.

601 East Kennedy Boulevard, Tampa, FL

County Center Board Room 2nd Floor

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, and INVOCATION**
- 2. CHANGES TO THE AGENDA**
- 3. REMOVAL OF CONSENT AGENDA ITEMS FOR QUESTIONS, COMMENTS, or SEPARATE VOTE**
- 4. COMMENDATIONS or RECOGNITIONS**
- 5. PUBLIC COMMENT** - Three minutes are allowed for each speaker unless the Commission directs differently
- 6. CITIZENS' ENVIRONMENTAL ADVISORY COMMITTEE UPDATE** - by CEAC Chair
- 7. APPROVAL OF CONSENT AGENDA**

EPC AGENDA ITEMS:

A. CONSENT AGENDA

1. Approval of EPC Meeting Minutes – 2/18/2016 and 3/23/2016..... 2
2. Monthly Activity Reports 7
3. FY2016 Pollution Recovery Fund (PRF) Budget..... 27
4. Monthly Legal Case Summary – March & April 28
5. 2016 First Quarter Action Plan Updates 31

B. PUBLIC HEARINGS

(NONE)

C. REGULAR AGENDA

- "1. ~~AV~~GC&O and Florida Aquarium Presentations on Florida Conservation & Technology Center and the Center for Conservation 40
2. Governor's Sterling Award Update..... 41
3. Fiscal Year 2017 Business Opportunities..... 42
4. Clean Air Month and National Arbor Day 43

D. EXECUTIVE DIRECTOR'S REPORT

1. 2016 Strategic Plan..... 45
2. National Wetlands' Month
3. Budget Update

ADJOURN

Any person who might wish to appeal any decision made by the EPC regarding any matter considered at the forthcoming public hearing or meeting is hereby advised that they will need a record of the proceedings, and for such purpose they may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based.

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FEBRUARY 18, 2016 - ENVIRONMENTAL PROTECTION COMMISSION - DRAFT MINUTES

The Environmental Protection Commission (EPC), Hillsborough County, Florida, met in Regular Meeting scheduled for Thursday, February 18, 2016, at 9:00 a.m., in the Boardroom, Frederick B. Karl County Center, Tampa, Florida.

The following members were present: Chairman Lesley Miller Jr. and Commissioners Kevin Beckner, Victor Crist (arrived at 9:20 a.m.), Ken Hagan, Sandra Murman, and Stacy White.

The following member was absent: Commissioner Al Higginbotham.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INVOCATION

▶ Chairman Miller called the meeting to order at 9:01 a.m. Commissioner White led in the pledge of allegiance to the flag and gave the invocation.

2. CHANGES TO THE AGENDA

▶ Chairman Miller confirmed there were no changes to the agenda.

3. REMOVAL OF CONSENT AGENDA ITEMS FOR QUESTIONS, COMMENTS, OR SEPARATE VOTE - None.

4. COMMENDATIONS OR RECOGNITIONS

▶ Ms. Janet Dougherty, EPC Executive Director, indicated the item would be taken up later in the meeting.

5. PUBLIC COMMENT

▶ Dr. Joseph Walsh, Citizens Environmental Advisory Committee (CEAC) Chairman, spoke on the availability of \$150 million from the U.S. Department of Agriculture for agricultural wetlands mitigation and encouraged EPC staff to advise the Hillsborough Soil and Water Conservation District and the Agricultural Economic Development Council of the opportunity.

6. CEAC UPDATE

▶ Dr. Walsh shared CEAC activities.

7. APPROVAL OF CONSENT AGENDA

EPC AGENDA ITEMS:

A. CONSENT AGENDA

1. Approval of EPC Meeting Minutes - December 17, 2015; January 12, 2016; and January 21, 2016
2. Monthly Activity Reports
3. Fiscal Year 2016 Pollution Recovery Fund (PRF) Budget
4. Monthly Legal Case Summaries - January and February
5. Fracking Legislation Letter to Legislators
6. 2015 Fourth Quarter Action Plan Updates
7. Select Performance Measure Goals from 2015

▶ Chairman Miller sought a motion to approve the Consent Agenda. **Commissioner Murman so moved, seconded by Commissioner Beckner, and carried five to zero.** (Commissioner Crist had not arrived; Commissioner Higginbotham was absent.)

B. PUBLIC HEARINGS - ▶ None.

C. EXECUTIVE DIRECTOR'S REPORT

1. Recognition for Mr. Jarvis Glover

▶ Ms. Dougherty praised Mr. Glover. Mr. Hooshang Boostani, Director, EPC Waste Management Division, made congratulatory remarks. Mr. Glover expressed gratitude. Chairman Miller applauded Mr. Glover.

2. Arbor Day Event

▶ After commenting on Arbor Day activities, Ms. Dougherty announced a commendation to Kim's Wholesale Nursery for tree donations, which Ms. Moo Son Kim accepted. Commissioner White relayed 2016 Arbor Day functions and encouraged conservation. Ms. Dougherty recognized Mr. Edward Coppock, EPC, for Arbor Day efforts. ▶ Ms. Maria Pirone, Parks and Recreation, expounded on a County Green Team presentation. Ms. Dougherty highlighted the EPC Executive Director's report, as contained in background material.

D. REGULAR AGENDA

1. PRF - 2016 Grant Application Process

▶ Mr. Tom Ash, EPC, summarized the item, as contained in background material.

2. Legislative Update

▶ Attorney Rick Muratti, EPC Legal Department, elaborated on the item, as furnished in background material.

3. Budget Presentation

▶ Ms. Dougherty detailed the item, as provided in background material.

▶ Dialogue ensued on staff adjustments to improve wetlands division permitting and upcoming Board of County Commissioners (BOCC) budget decisions. After seeking clarification on the EPC employee modifications and expressing comfort with moving the item forward to the County Administration for consideration, **▶ Commissioner Beckner made that motion the EPC did so, seconded by Commissioner Murman, and carried six to zero.** (Commissioner Higginbotham was absent.) Subsequent to referring to distributed documents and acknowledging Ms. Betty Jo Tompkins, Executive Director, Hillsborough Soil and Water Conservation District, **▶ Commissioner White moved to direct Ms. Dougherty to use the letter from the February 3, 2016, BOCC Agenda Item F-6 as a template, just simply change the words Hillsborough County BOCC to Hillsborough County EPC and prepare the letter for Chairman Miller's signature and subsequently send the letter off to Ms. Tompkins, seconded by Commissioner Hagan, and carried six to zero.** (Commissioner Higginbotham was absent.) Ms. Tompkins appreciated the EPC actions.

▶ After touching on the Hillsborough 100 Conservation Challenge and reports included on the EPC Consent Agenda, Commissioner White inquired if the EPC Executive Director had quality performance measures for wetlands permitting. Mr. Jerry Campbell, Director, EPC Air Management Division, described data reflecting the percentage of mitigation sites in compliance. **▶ Commissioner White moved to have the metric included, just as soon as possible, on that portion of the agenda until further notice, seconded by Commissioner Murman, who stressed the item's importance.** **▶ The motion carried six to zero.** (Commissioner Higginbotham was absent.)

THURSDAY, FEBRUARY 18, 2016 - DRAFT MINUTES

ADJOURN

▶ There being no further business, the meeting was adjourned at 9:55 a.m.

READ AND APPROVED: _____
CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: _____
Deputy Clerk

cw

DRAFT

MARCH 23, 2016 - ENVIRONMENTAL PROTECTION COMMISSION SPECIAL MEETING - DRAFT
MINUTES

The Environmental Protection Commission (EPC), Hillsborough County, Florida, met in Special Meeting to Request for Authority to Hire Outside Counsel and Litigate Vehicle Emissions Matter, scheduled for Wednesday, March 23, 2016, at 11:00 a.m., in the Boardroom, Frederick B. Karl County Center, Tampa, Florida.

The following members were present: Chairman Lesley Miller Jr. and Commissioners Kevin Beckner, Victor Crist, Ken Hagan, Al Higginbotham, Sandra Murman, and Stacy White.

▶ Chairman Miller called the meeting to order at 11:00 a.m.

▶ Ms. Janet Dougherty, EPC Executive Director, introduced the item and referred to EPC Board member concerns. After providing opening remarks, ▶ introducing legal counsel entities, and highlighting litigation specifics, ▶ EPC General Counsel Richard Tschantz asked the EPC Board to authorize the Executive Director to enter into an employment agreement with outside counsel; file a lawsuit against Volkswagen AG, Volkswagen of America Incorporated, as well as their associated entities, Dr. Ing. h.c. F. Porsche AG and Audi AG, and their affiliates in the United States for violations of EPC air pollution rules; and also be able to execute the appropriate settlement orders in the case. ▶ **Commissioner White so moved, seconded by Commissioner Murman.** Chairman Miller clarified the motion was to authorize the EPC Executive Director to hire outside counsel, litigate, and execute the resolution documents, ▶ **which carried seven to zero.**

▶ There being no further business, the meeting was adjourned at 11:12 a.m.

READ AND APPROVED: _____

CHAIRMAN

ATTEST:

PAT FRANK, CLERK

By: _____
Deputy Clerk

dy

**FY16- MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

FEB

A. Public Outreach/Education Assistance

1	Phone calls	163
2	Literature Distributed	0
3	Presentations	1
4	Media Contacts	0
5	Internet	51
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	4
b.	Construction	1
c.	Amendments / Transfers / Extensions	1
d.	Title V Operating:	13
e.	Permit Determinations	0
f.	General	1

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	1
b.	Construction ¹	3
c.	Amendments / Transfers / Extensions ¹	0
d.	Title V Operating ²	3
e.	Permit Determinations ²	0
f.	General	5
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	0
2	On-going administrative cases	
	a. Pending	1
	b. Active	1
	c. Legal	0
	d. Tracking compliance (Administrative)	10
	e. Inactive/Referred cases	0
	TOTAL	12
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	0
6	Contributions to the Pollution Recovery Fund	\$0.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	8
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	0
	b. Major Sources	1
3	Asbestos Demolition/Renovation Projects	23
E.	Open Burning Permits Issued	7
F.	Number of Division of Forestry Permits Monitored	207
G.	Total Citizen Complaints Received	58
H.	Total Citizen Complaints Closed	27
I.	Noise Complaints Received by EPC (Chapter 1-10)	27
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	311
K.	Number of cases EPC is aware that both EPC & Sheriff responded	4
L.	Number of Historical Sources that both EPC & Sheriff responded this year	6
	Green Gators (3)	
	Resident Town & Country	
	Roundup (3)	
	Resident in Westchase	
	Los Gorditos	
	Hurricane Ranch	
M.	Noise Sources Monitored:	3
N.	Air Program's Input to Development Regional Impacts:	0
O.	Test Reports Reviewed:	68
P.	Compliance:	
1	Warning Notices Issued	3
2	Warning Notices Resolved	0
3	Advisory Letters Issued	3
Q.	AOR'S Reviewed	0
R.	Permits Reviewed for NESHAP Applicability	2
S.	Planning Documents coordinated for Agency Review	0

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

MAR

A. Public Outreach/Education Assistance

1	Phone calls	160
2	Literature Distributed	1
3	Presentations	0
4	Media Contacts	0
5	Internet	39
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	1
b.	Construction	9
c.	Amendments / Transfers / Extensions	1
d.	Title V Operating:	15
e.	Permit Determinations	0
f.	General	0

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	2
b.	Construction ¹	3
c.	Amendments / Transfers / Extensions ¹	2
d.	Title V Operating ²	0
e.	Permit Determinations ²	0
f.	General	4
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	1
2	On-going administrative cases	
	a. Pending	1
	b. Active	2
	c. Legal	0
	d. Tracking compliance (Administrative)	10
	e. Inactive/Referred cases	0
	TOTAL	13
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	0
6	Contributions to the Pollution Recovery Fund	\$0.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	9
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	1
	b. Major Sources	5
3	Asbestos Demolition/Renovation Projects	18
E.	Open Burning Permits Issued	4
F.	Number of Division of Forestry Permits Monitored	234
G.	Total Citizen Complaints Received	63
H.	Total Citizen Complaints Closed	66
I.	Noise Complaints Received by EPC (Chapter 1-10)	27
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	354
K.	Number of cases EPC is aware that both EPC & Sheriff responded	1
L.	Number of Historical Sources that both EPC & Sheriff responded this year	6
	Green Gators (3)	
	Resident Town & Country	
	Roundup (3)	
	Resident in Westchase	
	Los Gorditos	
	Hurricane Ranch	
M.	Noise Sources Monitored:	3
N.	Air Program's Input to Development Regional Impacts:	0
O.	Test Reports Reviewed:	64
P.	Compliance:	
1	Warning Notices Issued	7
2	Warning Notices Resolved	1
3	Advisory Letters Issued	6
Q.	AOR'S Reviewed	0
R.	Permits Reviewed for NESHAP Applicability	4
S.	Air Program's Input into non-DRI Planning Documents	6

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

MAR

A. Public Outreach/Education Assistance

1	Phone calls	160
2	Literature Distributed	1
3	Presentations	0
4	Media Contacts	0
5	Internet	39
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	1
b.	Construction	9
c.	Amendments / Transfers / Extensions	1
d.	Title V Operating:	15
e.	Permit Determinations	0
f.	General	0

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	2
b.	Construction ¹	3
c.	Amendments / Transfers / Extensions ¹	2
d.	Title V Operating ²	0
e.	Permit Determinations ²	0
f.	General	4
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	1
2	On-going administrative cases	
	a. Pending	1
	b. Active	2
	c. Legal	0
	d. Tracking compliance (Administrative)	10
	e. Inactive/Referred cases	0
	TOTAL	13
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	0
6	Contributions to the Pollution Recovery Fund	\$0.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	9
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	1
	b. Major Sources	5
3	Asbestos Demolition/Renovation Projects	18
E.	Open Burning Permits Issued	4
F.	Number of Division of Forestry Permits Monitored	234
G.	Total Citizen Complaints Received	63
H.	Total Citizen Complaints Closed	66
I.	Noise Complaints Received by EPC (Chapter 1-10)	27
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	354
K.	Number of cases EPC is aware that both EPC & Sheriff responded	1
L.	Number of Historical Sources that both EPC & Sheriff responded this year	6
	Green Gators (3)	
	Resident Town & Country	
	Roundup (3)	
	Resident in Westchase	
	Los Gorditos	
	Hurricane Ranch	
M.	Noise Sources Monitored:	3
N.	Air Program's Input to Development Regional Impacts:	0
O.	Test Reports Reviewed:	64
P.	Compliance:	
1	Warning Notices Issued	7
2	Warning Notices Resolved	1
3	Advisory Letters Issued	6
Q.	AOR'S Reviewed	0
R.	Permits Reviewed for NESHP Applicability	4
S.	Air Program's Input into non-DRI Planning Documents	6

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

FEB MAR

A. ENFORCEMENT

1.	New cases received	-	-
2.	On-going administrative cases		
	Pending	-	-
	Active	4	4
	Legal	3	3
	Tracking Compliance (Administrative)	30	30
	Inactive/Referred Cases	2	2
3.	NOI's issued	-	-
4.	Citations issued	1	-
5.	Consent Orders and Settlement Letter Signed	1	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ 300	\$ -
7.	Enforcement Costs Collected (\$)	\$ 271	\$ -
8.	Cases Closed	2	-

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0	0
2.	FDEP Permits Reviewed	1	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	1	2
4.	Other Permits and Reports		
	County Permits Received	0	0
	County Permits Reviewed	0	0
	Reports Received (SW/HW + SQG)	39	84
	Reports Reviewed (SW/HW + SQG)	52	100
5.	Inspections (Total)		
	Complaints (SW/HW + SQG)	15	15
	Compliance/Reinspections (SW/HW + SQG)	5	13
	Facility Compliance	16	13
	Small Quantity Generator Verifications	303	201
	P2 Audits	0	0
6.	Enforcement (SW/HW + SQG)		
	Complaints Received	15	15
	Complaints Closed	6	18
	Warning Notices Issued	0	0
	Warning Notices Closed	1	0
	Compliance Letters	87	157
	Letters of Agreement	0	0
	Agency Referrals	4	2
7.	Pamphlets, Rules and Material Distributed	191	318

C. STORAGE TANK COMPLIANCE

1.	Inspections		
	Compliance	54	43
	Installation	8	15
	Closure	5	10
	Compliance Re-Inspections	8	19
2.	Installation Plans Received	1	6
3.	Installation Plans Reviewed	1	1
4.	Closure Plans & Reports		
	Closure Plans Received	3	1
	Closure Plans Reviewed	1	5
	Closure Reports Received	1	-
	Closure Reports Reviewed	-	-
5.	Enforcement		

	Non-Compliance Letters Issued	49	35
	Warning Notices Issued	-	-
	Warning Notices Closed	-	-
	Cases Referred to Enforcement	-	-
	Complaints Received	1	-
	Complaints Investigated	1	-
	Complaints Referred	-	-
6.	Discharge Reporting Forms Received	-	6
7.	Incident Notification Forms Received	1	4
8.	Cleanup Notification Letters Issued	-	-

D. STORAGE TANK CLEANUP

1.	Inspections	28	12
2.	Reports Received	91	103
3.	Reports Reviewed	91	88
	Site Assessment Received	17	11
	Site Assessment Reviewed	15	8
	Source Removal Received	5	1
	Source Removal Reviewed	5	-
	Remedial Action Plans (RAP'S) Received	1	-
	Remedial Action Plans (RAP'S) Reviewed	1	-
	Site Rehabilitation Completion Order/No Further Action Rec'd	1	1
	Site Rehabilitation Completion Order/No Further Action Revw'd	2	1
	Active Remediation/Monitoring Received	12	27
	Active Remediation/Monitoring Reviewed	14	20
	Others Received	54	63
	Others Reviewed	54	59

E. RECORD REVIEWS

F. LEGAL PIR'S

	20	18
	8	21

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

	<u>FEB</u>	<u>MAR</u>
A. ENFORCEMENT		
1. New Enforcement Cases Received	-	-
2. Enforcement Cases Closed	1	-
3. Enforcement Cases Outstanding	10	10
4. Enforcement Documents Issued	1	-
5. Recovered Costs to the General Fund	\$ 500	\$ -
6. Contributions to the Pollution Recovery Fund	\$ 2,250	\$ -
B. PERMITTING/PROJECT REVIEW - DOMESTIC		
1. Permit Applications Received	24	17
a. Facility Permit	4	7
(i) Types I and II	-	1
(ii) Type III	4	6
b. Collection Systems - General	14	2
c. Collection systems-Dry Line/Wet Line	6	8
d. Biosolids Disposal	-	-
2. Permit Applications Approved	31	29
a. Facility Permit	6	4
b. Collection Systems - General	9	5
c. Collection systems-Dry Line/Wet Line	8	6
d. Biosolids Disposal	-	-
e. Final Construction approval	8	14
3. Permit Applications Recommended for Disapproval	-	-
a. Facility Permit	-	-
b. Collection Systems - General	-	-
c. Collection systems-Dry Line/Wet Line	-	-
d. Biosolids Disposal	-	-
4. Permit Applications (Non-Delegated)	-	-
a. Recommended for Approval	-	-
5. Permits Withdrawn	-	-
a. Facility Permit	-	-
b. Collection Systems - General	-	-
c. Collection systems-Dry Line/Wet Line	-	-
d. Biosolids Disposal	-	-
6. Permit Applications Outstanding	49	51
a. Facility Permit	12	15
b. Collection Systems - General	23	20
c. Collection systems-Dry Line/Wet Line	14	16
d. Biosolids Disposal	-	-

7. Permit Determination	4	5
8. Special Project Reviews	-	-
a. Reuse	-	-
b. Biosolids/AUPs	-	-
c. Others	-	-
C. INSPECTIONS - DOMESTIC		
1. Compliance Evaluation	9	15
a. Inspection (CEI)	2	5
b. Sampling Inspection (CSI)	7	10
c. Toxics Sampling Inspection (XSI)	-	-
d. Performance Audit Inspection (PAI)	-	-
2. Reconnaissance	18	21
a. Inspection (RI)	3	6
b. Sample Inspection (SRI)	-	-
c. Complaint Inspection (CRI)	14	25
d. Enforcement Inspection (ERI)	1	-
3. Engineering Inspections	24	29
a. Reconnaissance Inspection (RI)	2	4
b. Sample Reconnaissance Inspection (SRI)	-	-
c. Residual Site Inspection (RSI)	-	-
d. Preconstruction Inspection (PCI)	9	7
e. Post Construction Inspection (XCI)	13	18
f. On-site Engineering Evaluation	-	-
g. Enforcement Reconnaissance Inspection (ERI)	-	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL		
1. Permit Applications Received	2	1
a. Facility Permit	2	1
(i) Types I and II	1	1
(ii) Type III with Groundwater Monitoring	-	-
(iii) Type III w/o Groundwater Monitoring	-	-
b. General Permit	-	-
c. Preliminary Design Report	-	-
(i) Types I and II	-	-
(ii) Type III with Groundwater Monitoring	-	-
(iii) Type III w/o Groundwater Monitoring	1	-
2. Permits Recommended to DEP for Approval	1	2
3. Special Project Reviews	2	-
a. Facility Permit	2	-
b. General Permit	-	-

4. Permitting Determination	-	-
5. Special Project Reviews	29	24
a. Phosphate	3	5
b. Industrial Wastewater	9	6
c. Others	17	13
E. INSPECTIONS - INDUSTRIAL		
1. Compliance Evaluation (Total)	12	6
a. Inspection (CEI)	12	6
b. Sampling Inspection (CSI)	-	-
c. Toxics Sampling Inspection (XSI)	-	-
d. Performance Audit Inspection (PAI)	-	-
2. Reconnaissance (Total)	22	20
a. Inspection (RI)	2	3
b. Sample Inspection (SRI)	-	-
c. Complaint Inspection (CRI)	20	17
d. Enforcement Inspection (ERI)		
3. Engineering Inspections (Total)	8	10
a. Compliance Evaluation (CEI)	7	10
b. Sampling Inspection (CSI)	-	-
c. Performance Audit Inspection (PAI)	-	-
d. Complaint Inspection (CRI)	1	-
e. Enforcement Reconnaissance Inspections (ERI)	-	-
F. INVESTIGATION/COMPLIANCE		
1. Citizen Complaints		
a. Domestic	33	25
(i) Received	16	13
(ii) Closed	17	12
b. Industrial	21	19
(i) Received	15	8
(ii) Closed	9	11
2. Warning Notices		
a. Domestic	11	6
(i) Issued	4	4
(ii) Closed	7	2
b. Industrial	3	-
(i) Issued	1	-
(ii) Closed	2	-
3. Non-Compliance Advisory Letters	8	12
4. Environmental Compliance Reviews	98	117
5. Special Project Reviews	51	27

G. RECORD REVIEWS

1. Permitting Determination	4	3
2. Enforcement	-	-

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

1. Air Division	45	58
2. Waste Division	-	-
3. Water Division	23	18
4. Wetlands Division	-	-
5. ERM Division	215	241
6. Biomonitoring Reports	-	-
7. Outside Agency	17	17

I. SPECIAL PROJECT REVIEWS

1. DRIs	-	-
2. ARs	-	-
3. Technical Support	-	-
4. Other	7	4

**EPC Wetlands Management Division
Backup AGENDA
March 2016**

Assessment Report

Agriculture Exemption Report

	# Agricultural exemptions reviewed	# isolated wetlands impacted	# acres of isolated wetlands impacted	# isolated wetlands qualify for mitigation exemption	# acres of wetlands qualify for mitigation exemption
March 2016	0	0	0.00	0	0.00
Since January 2008	7	8	1.03	7	1.03

Development Services Performance Report

# of Reviews	Timeframes met	Since April 2008
94	96%	98%

Formal Wetland Delineation Surveys

	Projects	Total Acres	Total Wetland Acres	# isolated wetlands < ½ acre	Isolated wetland acreage
March 2016	16	78	14	4	1.15
Since April 2008	949	18839	4310	335	65.05

Construction Plans Approved

	Projects	Total Wetland Acres	# isolated wetlands < ½ acre	Isolated Wetland Acreage	Total Impacts Approved Acreage	Impacts Exempt Acreage
March 2016	20	34	4	1.02	1.27	1.11
Since April 2008	1389	3652	317	70.04	161.13	93.13

Mitigation Sites in Compliance

19/19	100%
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Compliance/Enforcement Actions

Acreage of Unauthorized Wetland Impacts	Acreage of Water Quality Impacts	Acreage Restored/Created
0.3	0.0	0.2

TPA Minor Work Permits

Permits Issued For March 2016	Permits Issued Fiscal Year 2016	Cumulative Permits Issued Since TPA Delegation (07/09)
24	131	1579

**WETLAND REPORT FOR REVIEW TIME 2016
(Overall Reviews)**

Month	# Of Reviews	% On Time	% Late
December			
November			
October			
September			
August			
July			
June			
May			
April			
March	443	96%	4%
February	392	96%	4%
January	358	91%	9%

**EPC WETLANDS MANAGEMENT DIVISION
BACKUP AGENDA
March 2016**

A. General	Totals
1. Telephone Conferences	446
2. Unscheduled Citizen Assistance	353
3. Scheduled Meetings	295
4. Correspondence	3143
5. Interagency Coordination	68
6. Trainings	40
7. Public Outreach/Education	1
8. Quality Control	0
B. Assessment Reviews	
1. Wetland Delineations	22
2. Surveys	18
3. Miscellaneous Activities in Wetland	24
4. Mangrove	14
5. Notice of Exemption	2
6. Impact/ Mitigation Proposal	8
7. Tampa Port Authority	94
8. Wastewater Treatment Plants (FDEP)	0
9. DRI Annual Report	0
10. On-Site Visits	78
11. Phosphate Mining	0
12. CPA	0
13. Pre-Applications	37
14. AG SWM	
Planning Growth Management Review	
15. Land Alteration/Landscaping	2
16. Land Excavation	0
17. Rezoning Reviews	21
18. Site Development	29
19. Subdivision	39
20. Wetland Setback Encroachment	7
21. Easement/Access-Vacating	2
22. Agriculture Exemption	0
C. Investigation and Compliance	
1. Warning Notices Issued	5
2. Warning Notices Closed	5
3. Complaints Closed	29
4. Complaint Inspections	34
5. Return Compliance Inspections for open cases	45
6. Mitigation Monitoring Reports	12
7. Mitigation Compliance Inspections	37
8. Erosion Control Inspections	2
9. MAIW Compliance Site Inspections	19
10. TPA Compliance Site Inspections	17
11. Mangrove Compliance Site Inspections	32
12. Conservation Easement Inspection	6
D. Enforcement	
1. Active Cases	5
2. Legal Cases	1
3. Number of "Notice of Intent to Initiate Enforcement"	1
4. Number of Citations Issued	0
5. Number of Consent Orders Signed	2
6. Administrative - Civil Cases Closed	1
7. Cases Referred to Legal Department	1
8. Contributions to Pollution Recovery	\$725.00
9. Enforcement Costs Collected	\$217.00
E. Ombudsman	
1. Agriculture	1
2. Permitting Process & Rule Assistance	1
3. Citizen Assistance	
4. Staff Assistance	

**EPC Wetlands Management Division
Backup AGENDA
February 2016**

Assessment Report

Agriculture Exemption Report

	# Agricultural exemptions reviewed	# isolated wetlands impacted	# acres of isolated wetlands impacted	# isolated wetlands qualify for mitigation exemption	# acres of wetlands qualify for mitigation exemption
February 2016	0	0	0.00	0	0.00
Since January 2008	7	8	1.03	7	1.03

Development Services Performance Report

# of Reviews	Timeframes met	Since April 2008
88	98%	98%

Formal Wetland Delineation Surveys

	Projects	Total Acres	Total Wetland Acres	# isolated wetlands < ½ acre	Isolated wetland acreage
February 2016	14	188	76	3	0.64
Since April 2008	933	18761	4296	331	63.90

Construction Plans Approved

	Projects	Total Wetland Acres	# isolated wetlands < ½ acre	Isolated Wetland Acreage	Total Impacts Approved Acreage	Impacts Exempt Acreage
February 2016	24	75	5	1.05	1.17	1.05
Since April 2008	1369	3618	313	69.02	159.86	92.02

Mitigation Sites in Compliance

12/13	92%
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Compliance/Enforcement Actions

Acreage of Unauthorized Wetland Impacts	Acreage of Water Quality Impacts	Acreage Restored/Created
0.3	0.0	0.2

TPA Minor Work Permits

Permits Issued For February 2016	Permits Issued Fiscal Year 2016	Cumulative Permits Issued Since TPA Delegation (07/09)
22	107	1555

**WETLAND REPORT FOR REVIEW TIME 2016
(Overall Reviews)**

Month	# Of Reviews	% On Time	% Late
December			
November			
October			
September			
August			
July			
June			
May			
April			
March			
February	392	96%	4%
January	358	91%	9%

**EPC WETLANDS MANAGEMENT DIVISION
BACKUP AGENDA
February 2016**

A. General	Totals
1. Telephone Conferences	446
2. Unscheduled Citizen Assistance	459
3. Scheduled Meetings	270
4. Correspondence	2245
5. Interagency Coordination	26
6. Trainings	4
7. Public Outreach/Education	
8. Quality Control	
B. Assessment Reviews	
1. Wetland Delineations	33
2. Surveys	23
3. Miscellaneous Activities in Wetland	25
4. Mangrove	11
5. Notice of Exemption	3
6. Impact/ Mitigation Proposal	9
7. Tampa Port Authority	99
8. Wastewater Treatment Plants (FDEP)	0
9. DRI Annual Report	0
10. On-Site Visits	87
11. Phosphate Mining	0
12. CPA	0
13. Pre-Applications	31
14. AG SWM	2
Planning Growth Management Review	
15. Land Alteration/Landscaping	0
16. Land Excavation	0
17. Rezoning Reviews	18
18. Site Development	37
19. Subdivision	47
20. Wetland Setback Encroachment	2
21. Easement/Access-Vacating	0
22. Agriculture Exemption	0
C. Investigation and Compliance	
1. Warning Notices Issued	3
2. Warning Notices Closed	2
3. Complaints Closed	34
4. Complaint Inspections	52
5. Return Compliance Inspections for open cases	18
6. Mitigation Monitoring Reports	2
7. Mitigation Compliance Inspections	14
8. Erosion Control Inspections	4
9. MAIW Compliance Site Inspections	0
10. TPA Compliance Site Inspections	11
11. Mangrove Compliance Site Inspections	0
12. Conservation Easement Inspection	5
D. Enforcement	
1. Active Cases	8
2. Legal Cases	1
3. Number of "Notice of Intent to Initiate Enforcement"	1
4. Number of Citations Issued	0
5. Number of Consent Orders Signed	3
6. Administrative - Civil Cases Closed	5
7. Cases Referred to Legal Department	1
8. Contributions to Pollution Recovery	\$4,070.00
9. Enforcement Costs Collected	\$1,475.00
E. Ombudsman	
1. Agriculture	
2. Permitting Process & Rule Assistance	2
3. Citizen Assistance	
4. Staff Assistance	

**ENVIRONMENTAL PROTECTION COMMISSION
OF HILLSBOROUGH COUNTY
FY 16 POLLUTION RECOVERY FUND
10/1/2015 through 3/31/2016**

REVENUE		EXPENDITURES		RESERVES		NET PRF
Beginning Balance	\$ 958,864	Artificial Reef	\$ 34,867	Minimum Balance	\$ 120,000	
Interest	\$ 1,678	Open Projects	\$ 442,115	Est. FY 17 Budget	\$ 34,687	
Deposits	\$ 30,492			Asbestos Removal	\$ 5,000	
Total	\$ 991,034	Total	\$ 476,982	Total	\$ 159,687	\$ 354,365



PROJECT	Project Amount	Project Balance	
FY 12 Projects			
USGS Partnership	10131.102063.581990.5370.1188	\$ 25,000	\$ 18,750
		\$ 25,000	\$ 18,750
FY 13 Projects			
USF Fertilizer Study Peer Review	10131.102063.581990.5370.1189	\$ 25,000	\$ 13,657
Community Partnering Program	10131.102073.582990.5370.0000	\$ 15,000	\$ 15,000
		\$ 40,000	\$ 28,657
FY 14 Projects			
Audubon Oyster Bar Restoration	10131.102063.582990.5370.1177	\$ 50,000	\$ -
Lake Magdalene Outfall	10131.102063.582990.5370.1178	\$ 50,000	\$ 50,000
		\$ 100,000	\$ 50,000
FY 15 Projects			
TBW Rock Ponds Wetland Restoration	10131.102063.582990.5370.1247	\$ 50,000	\$ 21,304
East Lake Watershed Edu. & Restoration	10131.102063.582990.5370.1249	\$ 5,012	\$ 5,012
		\$ 55,012	\$ 26,316
FY 16 Projects			
TBW McKay Bay South Oyster Reef	10131.102063.582990.5370.1267	\$ 48,010	\$ 48,010
TBEP Tampa Bay Dredge Hole Habitat	10131.102063.581990.5370.1268	\$ 35,880	\$ 35,880
Keep T.B. Beautiful Trash Free Waters	10131.102063.582990.5370.1269	\$ 30,000	\$ 30,000
H.C. Econ. Development Ag Pest Collec	10131.102063.581990.5370.1270	\$ 40,000	\$ 40,000
USF Fecal Pollution in Tampa Bay	10131.102063.581990.5370.1271	\$ 50,000	\$ 50,000
Little Manatee River SAV Restoration	10131.102063.582990.5370.1272	\$ 45,832	\$ 45,832
		\$ 249,722	\$ 249,722



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: Monthly Legal Case Summary –March and April 2016

Agenda Section: Consent Agenda

Division: Legal and Administrative Services Division

Recommendation: None, informational update.

Brief Summary: The EPC Legal Department provides a monthly summary of its ongoing civil, appellate, and administrative matters.

Financial Impact: No Financial Impact anticipated.

Background: In an effort to provide the Commission with timely information regarding legal challenges, the EPC staff provides this monthly summary. The update serves not only to inform the Commission of current litigation but may also be used as a tool to check for any conflicts they may have in the event a legal matter is discussed by the Commission. The summary provides general details as to the status of the civil and administrative cases. There is also a listing of cases where parties have asked for additional time in order to allow them to decide whether they will file an administrative challenge to an agency action (e.g. – permitting decision or enforcement order), while concurrently attempting to seek resolution of the agency action.

EPC LEGAL DEPARTMENT MONTHLY REPORT

March and April 2016

I. ADMINISTRATIVE CASES

Donna K. McClellan [16-EPC-001]: On February 23, 2016, the Appellant filed a Notice of Appeal challenging the issuance of Miscellaneous Activities in Wetlands (MAIW) Authorization #60254. The Appeal was determined to be insufficient and an Order Dismissing Appeal with Leave to Amend was issued. The Appellant had until March 15, 2016 to file an Amended Appeal. No Amended Appeal was filed and the case is closed .

J.E. McLean, III and RaceTrac Petroleum, Inc. [12-EPC-014]: On October 24, 2012, the Appellants, RaceTrac Petroleum, Inc. and the property owner, filed a request for an extension of time to file an Appeal challenging the Executive Director's denial for wetland impacts on the corner of Lumsden and Kings Avenue. The extension was granted and the Appellants filed an appeal in this matter on December 7, 2012. A Hearing Officer has been assigned and conducted a case management conference. This matter was placed in abeyance as the parties discussed options. A conceptual wetland impact approval letter was sent to the applicant on December 8, 2015 after a modification to the application was submitted. The parties will wait for the time period to challenge the new agency action and if no appeals are submitted the matter should be closed.

II. CIVIL CASES

Volkswagen AG, et al. [16-EPC-002]: On March 24, 2016, the EPC filed a complaint against Volkswagen AG, et al. for activities that violate the EPC Enabling Act and the rules promulgated thereunder.

Bank of NY Mellon Trust [15-EPC-012]: On December 4, 2015, the Bank of NY Mellon Trust Company National Association served upon the EPC a Verified Complaint for Foreclosure of Mortgage naming EPC as a Defendant in the matter.

There is a bankruptcy stay regarding this matter and the case will remain in abeyance until further action in Bankruptcy Court.

Janet Layer [15-EPC-009]: In December of 2015 the EPC Commission authorized staff to take appropriate legal action against Ms. Janet Layer for failure to comply with various wastewater regulations regarding her operation of the domestic wastewater treatment plant and disposal system at Little Manatee Isles Mobile Home Park in Ruskin.

U.S. Bankruptcy Court in re Jerry A. Lewis Adversary Proceeding [15-EPC-007]: An Adversary Proceeding pertaining to the ongoing Chapter 13 Bankruptcy Case regarding Jerry A. Lewis (see EPC Case No. LEPC09-011) was entered on October 9, 2013, in the U.S. Bankruptcy Court Middle District of Florida. EPC is defendant in the matter and will seek to protect a monetary judgment awarded to us by the Circuit Court.

U.S. Bankruptcy Court in re Jerry A. Lewis [LEPC09-011]: On May 1, 2009, the U.S. Bankruptcy Court Middle District of Florida filed a Notice of Chapter 13 Bankruptcy Case regarding Jerry A. Lewis. On May 26, 2009, the EPC filed a Proof of Claim with the Court. The EPC's basis for the claim is a recorded judgment lien awarded in Civil Court against Mr. Lewis concerning unauthorized disposal of solid waste. The EPC obtained an award of stipulated penalties from the state court. The site remains out of compliance with applicable EPC solid waste regulations and no liens have been paid. The bankruptcy case is ongoing.

Grace E. Poole and Michael Rissell [LEPC08-015]: Authority to take appropriate legal action against Grace E. Poole and Michael Rissell for failure to properly assess petroleum contamination in accordance with EPC and State regulations was granted on June 19, 2008. The property owner and/or other responsible party are required to initiate a site assessment and submit a Site Assessment Report. They have failed to do the required work and the EPC is attempting to obtain appropriate corrective actions.

Boyce E. Slusmeyer [LEPC10-019]: On Sept 20, 2001, the EPC staff received authority to take legal action for failure to comply with an Executive Director's Citation and Order to Correct Violation for the failure to initiate a cleanup of a petroleum-contaminated property. The Court entered a Consent Final Judgment on March 13, 2003. The Defendant has

failed to perform the appropriate remedial actions for petroleum contamination on the property. The EPC filed a lawsuit on October 7, 2010 seeking injunctive relief and recovery of costs and penalties. The EPC is waiting for the lawsuit to be served.

Thomas Jennings and Lorene Hall-Jennings [14-EPC011]: On October 7, 2014, the EPC was served with a Declaratory Action challenging the validity of a conservation easement conveyed to the EPC on September 16, 1997. The EPC Legal Department has responded to the lawsuit with an Answer and Affirmative Defenses on October 27, 2014 and the case will move forward as appropriate. On October 12, 2015 the Plaintiff filed a Motion for Judgment on the Pleadings. The EPC responded to the Motion on October 21, 2015. The case is on-going.

III. PENDING ADMINISTRATIVE CHALLENGES

The following is a list of cases assigned to the EPC Legal Department that are not in litigation, but a party has asked for an extension of time to file for administrative litigation in an effort to negotiate a settlement prior to forwarding the case to a Hearing Officer. The below list may also include waiver or variance requests.

(NONE)



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: 2016 First Quarter Action Plan Updates

Agenda Section: Consent Agenda

Division: Legal and Administrative Services Division

Recommendation: None – Informational Only

Brief Summary: As done annually for the last six years, at the beginning of the year EPC staff developed a series of action plans. These measurable action plans are divided into four individual initiatives which support the Agency's strategic priorities for calendar year 2016. The first quarter status reports are listed for all four.

Financial Impact: No additional funds required at this time. Monies for the individual action plans are paid out of the current budget, or will be brought to the Board and requested separately as needed.

Background: As part of the Agency's Sterling Management planning process and philosophy of continuous improvement, staff held a strategic planning retreat in December 2015. This included input from the Board and a broad range of EPC staff. Besides reviewing the priorities and guiding mission statements, staff also prepared a slate of new initiatives to improve the EPC's effectiveness and efficiency. Since the Agency started this formal procedure in 2010, they have completed over sixty of these initiatives.

The four detailed action plans reflect the Agency's strategic objectives for 2016. Each Agency initiative is described in an individual action plan with measurable goals. The attachment reflects the update on the status of each action plan as of the end of the first quarter of 2016. The owners of select action plans may be scheduled to present an overview of their project to the Board at regularly scheduled EPC Board meetings during the year.

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plan	2016 Year End Goal	Status
1.3 Environmental Excellence / Environmental Stewardship	Stakeholder Relationship Building	Build relationships with various stakeholder groups beyond EPC's established feedback groups.	Established Action Plan Committee.
		Meeting with at least 5 new stakeholder groups (i.e., Tampa Bay Builders Assoc., Agriculture, Local Chambers).	The Committee met and identified a list of potential stakeholders to contact.
		Partnering on 3 non-regulatory projects/events.	To be initiated once groups are contacted.



Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
Employee Training & Leadership Development	Staff Training	Convene a multi-divisional committee	Complete. The committee has been formed and meetings have been held to define objectives and our course of action.
		Identify required training for every discipline within EPC	In Progress. A list of all disciplines within each division and corresponding supervisor responsible for training has been developed. The action plan owners will meet with the supervisors to further develop training lists for each discipline on this step of the action plan.



Develop a training program for each discipline to be used by the employee and the supervisor. Also, to research feasibility of developing a database through an outside vendor.

TBD - Work with MIS to prepare a cost estimate for database development. Seek Senior Staff approval to invest in a database that will track training/outreach.

Present the action plan results to the Staff Development and Training Committee (SDTC) in order for them to incorporate and maintain the training database and current program disciplines.

TBD - Plan a meeting with the SDTC to discuss the action plan and our intent, define responsibilities, actions needed, and future expectations and frequency (timeframes).

Inform employees of the developed training program and database by agency-wide emails and a presentation to each division.


TBD - Send an agency-wide email with the details of the action plan and the information regarding the training program. Also, conduct meetings with each division's staff to present division-specific information.

Develop a deployment plan.


TBD - Hold meetings to develop a plan for development of the training database and deployment of program for the agency.

Action Plan Closeout.

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
2.2 Employee Satisfaction & Empowerment	Philanthropic Outreach	Determine parameters for selecting charities. Research charities to partner	Meeting with committee scheduled for April 2016.
		Present Proposal to Senior Staff	May 2016
		Present Program to Agency	June 2016
		Participate in Activities as Planned	June – December 2016

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
<p>Continuous Improvement/Process Performance & Technology</p> 	<p>Agency Go Paperless Initiative</p>	<p>Perform a SWOT analysis of the Paperless Initiative at EPC</p>	<p>Complete</p>
		<p>Form a committee comprised of (1) staff member from each Division.</p>	<p>Complete</p>
		<p>Identify all key section managers for inventory and have them update and submit a copy of all work flow process diagrams for each section in the Agency.</p>	<p>Complete</p>

Email the initial inventory survey spreadsheet and guidance document to each key section manager to complete and return by February 2016.

Complete

Committee will review inventory results and finalize the list of questions to interview section managers.

Complete

Perform interviews with all key section managers.

Currently in progress

Compile answers from the inventory survey and interview questions.

Revised goal is May 2016

Committee will analyze data and survey answers and develop written recommendations for Senior Staff to implement a paperless initiative that includes scope, budget and timeframes. Due June 2016

Prepare PowerPoint presentation with recommendations. Due June 2016

Give presentation to Senior Staff. Due July 2016

Action Plan Closeout Due December 2016



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: Presentation on Florida Conservation & Technology Center (FCTC) and the Center for Conservation (CFC)

Agenda Section: Regular Agenda

Division: Legal and Administrative Services Division

Recommendation: This is an informational report.

Brief Summary: Representatives from Tampa Electric will give a brief update on activities at the Florida Conservation & Technology Center, and the Florida Aquarium representatives will speak to the Center for Conservation. Both are located at the 500 acre site in Apollo Beach and have a goal of bringing in one million visitors a year.

Financial Impact: No Financial Impact.

Background: Following a stakeholder meeting last fall at the FCTC, EPC staff was so impressed they asked TECO to share their success story with the EPC Board. The FCTC is a 500 acre site immediately south of their Big Bend power plant and owned by TECO. It includes the Manatee Viewing Center, the Energy Technology Center, a Welcome Center, and the Florida Aquarium and Florida Fish and Wildlife Conservation Commission's CFC. The latter sits on twenty of the five hundred acres and is leased from TECO.

Representatives from the two organizations will speak to the ongoing activities on the site. Their goal when finished is to bring one million eco-tourists to the site every year.

List of Attachments: None.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: Governor's Sterling Award (GSA) Update

Agenda Section: Regular Agenda

Division: Legal and Administrative Services Division

Recommendation: Receive informational report.

Brief Summary: EPC staff submitted an application to the Florida Sterling Council last November for the GSA and we had an on-site audit with seven examiners lasting six days. While they were generally very complimentary, they did identify some opportunities for improvement which will be detailed in a report we expect to receive next month. We would also hear at that time if the Agency achieved the GSA winner's designation. This update will be limited to what we know at this point.

Financial Impact: No Financial Impact

Background: In November of 2015, EPC staff submitted a fifty page GSA application to the Florida Sterling Council. Following numerous teleconferences and several requests for additional information, EPC hosted seven auditors over six days last month as they looked closely at our operations. They gave us an out briefing at the conclusion of their visit and we will share some of that with the Board.

EPC's Sterling journey started six years ago and has led to the development of a formalized planning and tracking process. The Agency now tracks some sixty metrics and benchmarks against other high performing organizations to set short and long term goals.

The ultimate outcome is better protection of our natural resources, improved service for our customers and more efficient use of our resources. All this is in the pursuit of continuous improvement. So the journey doesn't end because the Agency submitted an application for the highest achievement under Sterling, but it simply helps the EPC get better at everything we do.

List of Attachments: None.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: EPC's FY 17 Business Opportunities

Agenda Section: Regular Agenda

Division: Legal and Administrative Services Division

Recommendation: Ask EPC Board to vote to direct staff to hold a technical workshop regarding the fees in Chapter 1-6.

Brief Summary: As part of the budget application process for FY 17, EPC committed to look at various business opportunities to offset any general fund impacts. One of those business opportunities includes revisiting EPC's user fees schedule. Staff has not brought the whole fee schedule to the EPC Board since 2011, and it has not been updated since 2003. Following a brief presentation, staff will ask the EPC Board for direction through a vote on whether to host a technical workshop on the subject.

Financial Impact: No Financial Impact at this time.

Background: The EPC Board approved a user fee schedule for specific services back in 1985. Since then the Board has amended it on numerous occasions. The last wholesale update was in October of 2003. These fees are deposited directly into the general fund and help offset the cost of the Agency. Annually they account for approximately \$1.6 million dollars in revenues.

In 2011, the EPC Board held a public hearing regarding the fees in Chapter 1-6 and decided to take no action. Now five years later we are asking for the Board's direction regarding this business opportunity for FY 17. If the Board does want to look at the fees in more detail, the first step would be to hold a staff level technical workshop. Once the workshop is held with the stakeholder groups, staff would report back to the Board where they could decide whether to authorize a public hearing to change the fees.

Options considered in 2011 included taking no action to looking at new fees or simply limiting it to adjusting the existing fees to reflect the change in the Consumer Price Index since 2003.

List of Attachments: None.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: EPC Celebrating May as Clean Air Month

Agenda Section: Regular Agenda

Fkklqp: Air Management Division

Recommendation: None – Informational Only

Brief Summary: Once again this year, EPC is celebrating the month of May as Clean Air Month. On May 5, 2016, EPC will be hosting the *15th Annual Clean Air Fair* in downtown Tampa. The *Clean Air Fair* is the signature public outreach event annually organized by EPC, and is typically attended by over an estimated 800 visitors each year. EPC is also hosting the *15th Annual EPC Clean Air Month Photo Contest* in conjunction with the Hillsborough County School System. The winning photographs will be displayed at the *Clean Air Fair*.

Financial Impact: No Hnancial Knpact.

Background: Starting in 2000 EPC embraced the celebration of the designation of the month of May as Clean Air Month through the hosting of community events, environmental presentations to local schools, and promotion of environmental contests. EPC is proud to continue recognition of Air Awareness through two primary public outreach activities.

On May 5, 2016, EPC is pleased to host the award-winning *Clean Air Fair* for the 15th consecutive year at Poe Plaza in downtown Tampa from 11:30am-1:30pm. EPC established this year's theme for Clean Air Month as:

Clean Air 🌤️🌍 is Important in Any Language...

“Em😊ji”ning the Possibilities👍

It is intended to remind us that the air we all share recognizes no boundaries and it is vital that we communicate the importance of clean air and a healthy environment to all cultures and generations. The goal of the fair is to highlight local air quality and to promote a healthy environment through public education. Each year, the event seeks to recognize environmentally-conscious organizations and companies that contribute towards making our community a better place to live. The free lunchtime event is scheduled to include a variety of environmental and health information, complimentary refreshments and food items, giveaways, prize drawings and live music.

EPC will also be recognizing Arbor Day at the *Clean Air Fair*. Although the national designation is April 29th, EPC partnered with the Florida Forest Service to acquire funding that will allow for complimentary saplings of various trees to be distributed at the event. This is a follow-up to another Arbor Day tree-planting event that EPC held in January of this year in conjunction with the Parks and Recreation Department of Hillsborough County.

EPC is also currently hosting the *15th Annual EPC Clean Air Month Photo Contest* in conjunction with the Hillsborough County School System. The annual environmental photography competition is offered to high school and select middle school students in an effort to recognize Clean Air Month and encourage increased awareness of the environment and air quality. The aim of the competition is to inspire the imagination of young artists to consider environmental issues facing the community. The winners and selected honorable mentions will also be displayed at the *Clean Air Fair*, and are scheduled to be showcased in the lobbies of county center and EPC.

List of Attachments: 2016 Clean Air Fair Flyer

Clean Air ... 清新的空 ... l'air
pur ... aire limpio ... skoon lug...
καθαρός αέρας ... aria pulita ...

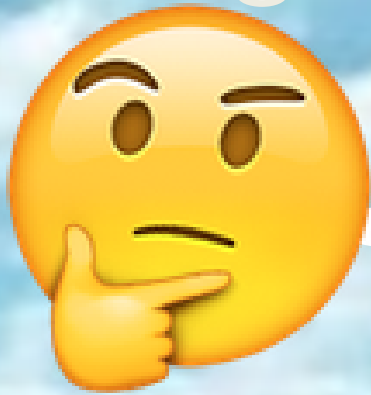


Join the

at our 15th Annual

Clean Air Fair

Clean Air 🌞🌍 is Important in Any Language...
“Em🤔ji”ning the Possibilities 👍



#LuvThatAir

 @EPCHC

 @EPCHillsborough

THURSDAY
May 5, 2016

11:30 a.m. - 1:30 p.m.

Free Event

Downtown Tampa @ Poe Plaza

(Franklin @ Jackson St.)



FREE SAPLINGS
IN HONOR OF

**Arbor
Day**

Event Features:

Environmental & Community Exhibits, Prize Drawings for Gift Cards & local attractions, Complimentary Refreshments & Food Items, Transportation & Bike Exhibits, Health & Safety Information and Live Music!

For more info contact Michelle 627-2000 ext. 1271 or email jenkinsm@epchc.org | www.epchc.org



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: April 21, 2016

Subject: Select Performance Measure Goals for 2016

Agenda Section: Gzgewk&g'F ktgevqT'gr qtv

Fkklqp: Executive Director

Recommendation: None – Informational Only

Brief Summary: As part of the Sterling Management process, the Agency measures key activities and set goals for 2016. These are tabulated and periodically presented to the Board in the consent agenda.

Financial Impact: No Financial Impact.

Background: The Agency measures performance for all five of its core functions. These core functions include permitting, compliance assurance, citizen support, enforcement, and ambient air & water quality monitoring. As part of the Agency's annual evaluation, staff sets goals for select activities and reports them periodically to the Board. This is an integral part of the continuous improvement required by Sterling.

2016 Goals

Core Function	Measure	Pre-Sterling Year (2009)	2013	2014	2015	2016 YTD (1 st Qtr)	2016 Goal
Permitting	Average Time to Issue an Intent for State Construction Permits	57 days	29 days	20 days	18 days	16 days	Less Than or Equal to 35 days
	Average Time to Issue an Intent for Tampa Port Authority Permits	56 days	46 days	55 days	45 days	42 days	Less Than or Equal to 55 days
	Average Time EPC Permits were In-house	21 days	17 days	19 days	23 days	20 days	Less Than or Equal to 25 days
Compliance	Timely Resolution of Lower Level Non-Compliance Cases	92%	92%	93%	92%	86%	Greater Than or Equal to 90%
Environmental Complaints	Timely Initiation of Investigation	99% in 5 Days	99% in 5 Days	99% in 5 Days	98% in 3 Days	98% in 3 Days	Greater Than or Equal to 90% in 3 Days
Enforcement	Timely Initiation of Enforcement	73%	94%	96%	100%	75%	Greater Than or Equal to 90%