

EPC COMMISSIONERS

Lesley "Les" Miller, Jr., *Chair*
Victor D. Crist, *Vice Chair*
Kevin Beckner
Ken Hagan
Al Higginbotham
Sandra L. Murman
Stacy White



Janet L. Dougherty
Executive Director

Richard Tschantz, Esq.
General Counsel

EPC MEETING AGENDA

September 15, 2016 at 9:00 a.m.

601 East Kennedy Boulevard, Tampa, FL

County Center Board Room 2nd Floor

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, and INVOCATION**
- 2. CHANGES TO THE AGENDA**
- 3. REMOVAL OF CONSENT AGENDA ITEMS FOR QUESTIONS, COMMENTS, or SEPARATE VOTE**
- 4. COMMENDATIONS or RECOGNITIONS**
- 5. PUBLIC COMMENT** - Three minutes are allowed for each speaker unless the Commission directs differently
- 6. CITIZENS' ENVIRONMENTAL ADVISORY COMMITTEE UPDATE** - by CEAC Chair
- 7. APPROVAL OF CONSENT AGENDA**

EPC AGENDA ITEMS:

A. CONSENT AGENDA

- | | |
|---|----|
| 1. Approval of EPC Meeting Minutes – April 21, 2016 | 2 |
| 2. Monthly Activity Reports | 7 |
| 3. FY2016 Pollution Recovery Fund (PRF) Budget..... | 49 |
| 4. Legal Case Summaries | 51 |
| 5. 2016 Second Quarter Action Plan Updates | 54 |

B. PUBLIC HEARINGS

(NONE)

C. REGULAR AGENDA

- | | |
|--|----|
| 1. Hillsborough County's Governor's Sterling Award Winners' Recognition..... | 64 |
| 2. Executive Director's 2016 Annual Agency Report | 65 |
| 3. Pollution Recovery Fund Grant Projects - Request for Approvals | 66 |
| 4. Executive Director's Evaluation Procedural Briefing..... | 70 |

D. EXECUTIVE DIRECTOR REPORTS

1. Updates and Other Business

ADJOURN

Any person who might wish to appeal any decision made by the EPC regarding any matter considered at the forthcoming public hearing or meeting is hereby advised that they will need a record of the proceedings, and for such purpose they may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Approval of Minutes – April 21, 2016 EPC meeting

Agenda Section: Consent Agenda

Division: Legal and Administrative Services Division

Recommendation: Approve draft meeting minutes.

Brief Summary: Request for approval of the meeting minutes from the previous EPC meeting.

Financial Impact: No Financial Impact

Background: Request for approval of the draft minutes from the previous EPC meeting dated April 21, 2016 as prepared by the Clerk of Court.

List of Attachments: Draft minutes from EPC Meeting dated April 21, 2016

APRIL 21, 2016 - ENVIRONMENTAL PROTECTION COMMISSION - DRAFT MINUTES

The Environmental Protection Commission (EPC), Hillsborough County, Florida, met in Regular Meeting scheduled for Thursday, April 21, 2016, at 9:00 a.m., in the Boardroom, Frederick B. Karl County Center, Tampa, Florida.

The following members were present: Chairman Lesley Miller Jr. and Commissioners Kevin Beckner, Victor Crist, Al Higginbotham (arrived at 9:36 a.m.), and Sandra Murman.

The following members were absent: Commissioners Ken Hagan and Stacy White were absent.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INVOCATION

▶ Chairman Miller called the meeting to order at 9:18 a.m., led in the pledge of allegiance to the flag, and gave the invocation.

2. CHANGES TO THE AGENDA

▶ Ms. Janet Dougherty, EPC Executive Director, advised there were no changes to the agenda.

3. REMOVAL OF CONSENT AGENDA ITEMS FOR QUESTIONS, COMMENTS, OR SEPARATE VOTE - ▶ None.

4. COMMENDATIONS OR RECOGNITIONS - ▶ None.

5. PUBLIC COMMENT - ▶ None.

6. CITIZENS ENVIRONMENTAL ADVISORY COMMITTEE (CEAC) UPDATE

▶ Dr. Joseph Walsh, CEAC chairman, reviewed recent CEAC activities.

7. APPROVAL OF CONSENT AGENDA

EPC AGENDA ITEMS:

A. CONSENT AGENDA

1. Approval of EPC Meeting Minutes - February 18, 2016, and March 23, 2016
2. Monthly Activity Reports
3. Fiscal Year (FY) 2016 Pollution Recovery Fund (PRF) Budget

4. Monthly Legal Case Summaries - March and April
5. 2016 First Quarter Action Plan Updates

▶ Chairman Miller sought a motion to approve the Consent Agenda. **Commissioner Murman so moved, seconded by Commissioner Beckner, and carried four to zero.** (Commissioner Higginbotham had not arrived; Commissioners Hagan and White were absent.)

B. PUBLIC HEARINGS - ▶ None.

C. REGULAR AGENDA

1. Tampa Electric Company (TECO) and the Florida Aquarium Incorporated (Florida Aquarium) Presentation on Florida Conservation and Technology Center and the Center for Conservation

▶ Ms. Dougherty introduced Messrs. Paul Carpinone and Stanley Kroh, TECO, who gave a presentation, as displayed in background material. ▶ Messrs. Thomas Stork and Scott Graves, Florida Aquarium, continued the presentation. ▶ Commissioner Murman applauded the Florida Aquarium/Florida Fish and Wildlife Conservation Commission/TECO partnership and suggested a connection to the Apollo Beach Nature Preserve. Commissioner Beckner asked who was responsible for the center's operations/operational expenses/fundraising, to which Messrs. Stork and Carpinone replied. ▶ Commissioner Higginbotham looked forward to the joint venture's success. Commissioner Crist expressed gratitude. Chairman Miller recognized TECO's environmental efforts. Ms. Dougherty said the Florida Aquarium was interested in seeking PRF monies.

2. Governor's Sterling Award Update

▶ Ms. Dougherty highlighted distributed information.

3. FY 2017 Business Opportunities

▶ Mr. Jerry Campbell, Director, EPC Air Management Division, elaborated on the item, as supplied in background material, and relayed staff recommendation. After inquiring on what the fees in Chapter 1-6, Rules of the EPC, provided for; preferring to avoid fee increases; and wanting updated fee schedules, ▶ **Commissioner Murman moved the recommendation as**

stated by staff, seconded by Commissioner Beckner, who noted fees were intended to pay for public services, wanted to charge appropriate amounts, supported an inflation adjustment mechanism, and favored business/stakeholder involvement. After confirming the motion was to direct staff to hold a technical workshop regarding the fees in Chapter 1-6, Rules of the EPC, **▶ the motion carried five to zero.** (Commissioners Hagan and White were absent.)

4. Clean Air Month and National Arbor Day

▶ Mr. Jeffrey Sims, EPC, expounded on distributed information and invited EPC members to attend the EPC 2016 Clean Air Fair.

D. EXECUTIVE DIRECTOR'S REPORT

1. 2016 Strategic Plan

▶ Ms. Dougherty stated the 2016 EPC Strategic Plan would be forthcoming.

2. National Wetlands Month

▶ Ms. Dougherty addressed the item and recognized new EPC staff members.

3. Budget Update

▶ Ms. Dougherty reported on meetings with County staff, illustrated the EPC budget, distributed wetland metrics following a prior request by Commissioner White, and asked for the executive director's review to be postponed for three months, citing a need to coincide with the end of the fiscal year. Commissioner Miller noted no objections to the extension. In recognition of Chairman Miller's birthday, Ms. Dougherty made comments and presented gifts.

ADJOURN

▶ There being no further business, the meeting was adjourned at 10:09 a.m.

READ AND APPROVED: _____
CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: _____
Deputy Clerk

dy

DRAFT



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Monthly Activity Reports

Agenda Section: Consent Agenda

Division: All

Recommendation: Informational Report Only

Brief Summary: The EPC staff provides a monthly summary of various metrics tracked by each of the operational divisions.

Financial Impact: No Financial Impact

Background: The EPC staff provides a monthly summary of various metrics (e.g. – permits, environmental complaints, etc.) tracked by each of the EPC's operational divisions - Air, Water, Waste, and Wetlands.

**EPC WETLANDS MANAGEMENT DIVISION
BACKUP AGENDA
April 2016 - August 2016**

A. General	Totals
1. Telephone Conferences	
2. Unscheduled Citizen Assistance	
3. Scheduled Meetings	
4. Correspondence	
5. Interagency Coordination	
6. Trainings	
7. Public Outreach/Education	
8. Quality Control	
B. Assessment Reviews	
1. Wetland Delineations	163
2. Surveys	96
3. Miscellaneous Activities in Wetland	124
4. Mangrove	54
5. Notice of Exemption	32
6. Impact/ Mitigation Proposal	32
7. Tampa Port Authority	158
8. Wastewater Treatment Plants (FDEP)	0
9. DRI Annual Report	0
10. On-Site Visits	384
11. Phosphate Mining	4
12. CPA	0
13. Pre-Applications	153
14. AG SWM	
Planning Growth Management Review	
15. Land Alteration/Landscaping	9
16. Land Excavation	2
17. Rezoning Reviews	100
18. Site Development	151
19. Subdivision	208
20. Wetland Setback Encroachment	3
21. Easement/Access-Vacating	7
22. Agriculture Exemption	2
C. Investigation and Compliance	
1. Warning Notices Issued	3
2. Warning Notices Closed	18
3. Complaints Closed	140
4. Complaint Inspections	162
5. Return Compliance Inspections for open cases	22
6. Mitigation Monitoring Reports	11
7. Mitigation Compliance Inspections	39
8. Erosion Control Inspections	18
9. MAIW Compliance Site Inspections	85
10. TPA Compliance Site Inspections	176
11. Mangrove Compliance Site Inspections	4
12. Conservation Easement Inspection	12
D. Enforcement	
1. Active Cases	8
2. Legal Cases	1
3. Number of "Notice of Intent to Initiate Enforcement"	10
4. Number of Citations Issued	0
5. Number of Consent Orders Signed	4
6. Administrative - Civil Cases Closed	14
7. Cases Referred to Legal Department	1
8. Contributions to Pollution Recovery	\$1,350.00
9. Enforcement Costs Collected	\$7,756.00
E. Ombudsman	
1. Agriculture	
2. Permitting Process & Rule Assistance	
3. Citizen Assistance	
4. Staff Assistance	

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

APR

A. Public Outreach/Education Assistance

1	Phone calls	120
2	Literature Distributed	0
3	Presentations	1
4	Media Contacts	0
5	Internet	44
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	0
b.	Construction	3
c.	Amendments / Transfers / Extensions	0
d.	Title V Operating:	0
e.	Permit Determinations	0
f.	General	5

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	4
b.	Construction ¹	7
c.	Amendments / Transfers / Extensions ¹	0
d.	Title V Operating ²	16
e.	Permit Determinations ²	0
f.	General	0
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	3
2	On-going administrative cases	
	a. Pending	4
	b. Active	1
	c. Legal	0
	d. Tracking compliance (Administrative)	11
	e. Inactive/Referred cases	0
	TOTAL	16
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	1
6	Contributions to the Pollution Recovery Fund	\$10,500.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	8
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	1
	b. Major Sources	5
3	Asbestos Demolition/Renovation Projects	19
E.	Open Burning Permits Issued	2
F.	Number of Division of Forestry Permits Monitored	289
G.	Total Citizen Complaints Received	70
H.	Total Citizen Complaints Closed	56
I.	Noise Complaints Received by EPC (Chapter 1-10)	25
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	413
K.	Number of cases EPC is aware that both EPC & Sheriff responded	0
L.	Number of Historical Sources that both EPC & Sheriff responded this year	6
	Green Gators (4)	
	Resident Town & Country	
	Roundup (3)	
	Resident in Westchase	
	Los Gorditos	
	Hurricane Ranch	
M.	Noise Sources Monitored:	5
N.	Air Program's Input to Development Regional Impacts:	0
O.	Test Reports Reviewed:	36
P.	Compliance:	
1	Warning Notices Issued	5
2	Warning Notices Resolved	5
3	Advisory Letters Issued	8
Q.	AOR'S Reviewed	0
R.	Permits Reviewed for NESHAP Applicability	2
S.	Air Program's Input into non-DRI Planning Documents	2

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

MAY

A. Public Outreach/Education Assistance

1	Phone calls	141
2	Literature Distributed	1
3	Presentations	12
4	Media Contacts	0
5	Internet	46
6	Host/Sponsor Workshops, Meetings, Special Events	1

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	3
b.	Construction	2
c.	Amendments / Transfers / Extensions	3
d.	Title V Operating:	0
e.	Permit Determinations	0
f.	General	1

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	2
b.	Construction ¹	9
c.	Amendments / Transfers / Extensions ¹	3
d.	Title V Operating ²	7
e.	Permit Determinations ²	0
f.	General	4
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	1
2	On-going administrative cases	
	a. Pending	3
	b. Active	2
	c. Legal	0
	d. Tracking compliance (Administrative)	12
	e. Inactive/Referred cases	0
	TOTAL	17
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	1
6	Contributions to the Pollution Recovery Fund	\$0.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	8
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	1
	b. Major Sources	4
3	Asbestos Demolition/Renovation Projects	18
E.	Open Burning Permits Issued	3
F.	Number of Division of Forestry Permits Monitored	329
G.	Total Citizen Complaints Received	62
H.	Total Citizen Complaints Closed	40
I.	Noise Complaints Received by EPC (Chapter 1-10)	34
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	423
K.	Number of cases EPC is aware that both EPC & Sheriff responded	1
L.	Number of Historical Sources that both EPC & Sheriff responded this year	6
	Green Gators (4)	
	Resident Town & Country	
	Roundup (3)	
	Resident in Westchase	
	Los Gorditos	
	Hurricane Ranch	
M.	Noise Sources Monitored:	3
N.	Air Program's Input to Development Regional Impacts:	1
O.	Test Reports Reviewed:	38
P.	Compliance:	
1	Warning Notices Issued	8
2	Warning Notices Resolved	9
3	Advisory Letters Issued	9
Q.	AOR'S Reviewed	0
R.	Permits Reviewed for NESHAP Applicability	2
S.	Air Program's Input into non-DRI Planning Documents	11

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

JUNE

A. Public Outreach/Education Assistance

1	Phone calls	163
2	Literature Distributed	1
3	Presentations	0
4	Media Contacts	0
5	Internet	58
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1	Permit Applications received (Counted by Number of Fees Received)	
	a. Operating	1
	b. Construction	5
	c. Amendments / Transfers / Extensions	0
	d. Title V Operating:	0
	e. Permit Determinations	0
	f. General	5

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

	a. Operating ¹	0
	b. Construction ¹	1
	c. Amendments / Transfers / Extensions ¹	1
	d. Title V Operating ²	26
	e. Permit Determinations ²	0
	f. General	1
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	3
2	On-going administrative cases	
	a. Pending	3
	b. Active	5
	c. Legal	0
	d. Tracking compliance (Administrative)	12
	e. Inactive/Referred cases	0
	TOTAL	20
3	NOIs issued	3
4	Citations issued	0
5	Consent Orders Signed	0
6	Contributions to the Pollution Recovery Fund	\$0.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	13
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	1
	b. Major Sources	6
3	Asbestos Demolition/Renovation Projects	17
E.	Open Burning Permits Issued	2
F.	Number of Division of Forestry Permits Monitored	251
G.	Total Citizen Complaints Received	52
H.	Total Citizen Complaints Closed	40
I.	Noise Complaints Received by EPC (Chapter 1-10)	26
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	330
K.	Number of cases EPC is aware that both EPC & Sheriff responded	4
L.	Number of Historical Sources that both EPC & Sheriff responded this year	8
	Green Gators (4)	
	Resident Town & Country	
	Roundup (4)	
	Resident in Westchase	
	Los Gorditos(2)	
	Hurricane Ranch	
	Twilight Zone	
	Old McMIckey's Farm	
M.	Noise Sources Monitored:	2
N.	Air Program's Input to Development Regional Impacts:	1
O.	Test Reports Reviewed:	26
P.	Compliance:	
1	Warning Notices Issued	5
2	Warning Notices Resolved	3
3	Advisory Letters Issued	3
Q.	AOR'S Reviewed	2
R.	Permits Reviewed for NESHAP Applicability	3
S.	Air Program's Input into non-DRI Planning Documents	0

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

JULY

A. Public Outreach/Education Assistance

1	Phone calls	144
2	Literature Distributed	0
3	Presentations	0
4	Media Contacts	0
5	Internet	59
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	3
b.	Construction	0
c.	Amendments / Transfers / Extensions	0
d.	Title V Operating:	0
e.	Permit Determinations	0
f.	General	3

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	3
b.	Construction ¹	6
c.	Amendments / Transfers / Extensions ¹	0
d.	Title V Operating ²	0
e.	Permit Determinations ²	1
f.	General	5
3	Intent to Deny Permit Issued	0

C. Administrative Enforcement

1	New cases received	0
2	On-going administrative cases	
	a. Pending	1
	b. Active	6
	c. Legal	0
	d. Tracking compliance (Administrative)	13
	e. Inactive/Referred cases	0
	TOTAL	20
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	1
6	Contributions to the Pollution Recovery Fund	\$9,307.50
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	11
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	2
	b. Major Sources	2
3	Asbestos Demolition/Renovation Projects	21
E.	Open Burning Permits Issued	2
F.	Number of Division of Forestry Permits Monitored	292
G.	Total Citizen Complaints Received	30
H.	Total Citizen Complaints Closed	30
I.	Noise Complaints Received by EPC (Chapter 1-10)	10
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	490
K.	Number of cases EPC is aware that both EPC & Sheriff responded	0
L.	Number of Historical Sources that both EPC & Sheriff responded this year	9
	Green Gators (4)	
	Resident Town & Country	
	Roundup (4)	
	Resident in Westchase	
	Los Gorditos(2)	
	Hurricane Ranch	
	Twilight Zone	
	Old McMIckey's Farm	
	Patio 6 Wing Bar & Grill	
M.	Noise Sources Monitored:	1
N.	Air Program's Input to Development Regional Impacts:	1
O.	Test Reports Reviewed:	34
P.	Compliance:	
1	Warning Notices Issued	1
2	Warning Notices Resolved	1
3	Advisory Letters Issued	3
Q.	AOR'S Reviewed	73
R.	Permits Reviewed for NESHAP Applicability	0
S.	Air Program's Input into non-DRI Planning Documents	8

**FY16 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

AUG

A. Public Outreach/Education Assistance

1	Phone calls	149
2	Literature Distributed	34
3	Presentations	5
4	Media Contacts	0
5	Internet	57
6	Host/Sponsor Workshops, Meetings, Special Events	0

B. Industrial Air Pollution Permitting

1 Permit Applications received (Counted by Number of Fees Received)

a.	Operating	7
b.	Construction	9
c.	Amendments / Transfers / Extensions	0
d.	Title V Operating:	7
e.	Permit Determinations	1
f.	General	5

2 Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹Counted by Number of Fees Collected)-(²Counted by Number of Emission Units affected by the Review):

a.	Operating ¹	2
b.	Construction ¹	3
c.	Amendments / Transfers / Extensions ¹	0
d.	Title V Operating ²	67
e.	Permit Determinations ²	0
f.	General	3

3 Intent to Deny Permit Issued

		0
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C. Administrative Enforcement

1	New cases received	0
2	On-going administrative cases	
	a. Pending	0
	b. Active	5
	c. Legal	0
	d. Tracking compliance (Administrative)	15
	e. Inactive/Referred cases	0
	TOTAL	20
3	NOIs issued	1
4	Citations issued	0
5	Consent Orders Signed	1
6	Contributions to the Pollution Recovery Fund	\$8,600.00
7	Cases Closed	0

D. Inspections

1	Industrial Facilities	15
2	Air Toxics Facilities	
	a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	0
	b. Major Sources	5
3	Asbestos Demolition/Renovation Projects	17
E.	Open Burning Permits Issued	5
F.	Number of Division of Forestry Permits Monitored	228
G.	Total Citizen Complaints Received	39
H.	Total Citizen Complaints Closed	7
I.	Noise Complaints Received by EPC (Chapter 1-10)	25
J.	Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	0
K.	Number of cases EPC is aware that both EPC & Sheriff responded	1
L.	Number of Historical Sources that both EPC & Sheriff responded this year	9
	Green Gators (4)	
	Resident Town & Country	
	Roundup (4)	
	Resident in Westchase	
	Los Gorditos(2)	
	Hurricane Ranch	
	Twilight Zone	
	Old McMIckey's Farm	
	Patio 6 Wing Bar & Grill	
M.	Noise Sources Monitored:	2
N.	Air Program's Input to Development Regional Impacts:	2
O.	Test Reports Reviewed:	64
P.	Compliance:	
1	Warning Notices Issued	6
2	Warning Notices Resolved	0
3	Advisory Letters Issued	3
Q.	AOR'S Reviewed	40
R.	Permits Reviewed for NESHAP Applicability	2
S.	Air Program's Input into non-DRI Planning Documents	8

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

APR

A. ENFORCEMENT

1.	New cases received	-
2.	On-going administrative cases	
	Pending	-
	Active	3
	Legal	3
	Tracking Compliance (Administrative)	28
	Inactive/Referred Cases	2
3.	NOI's issued	-
4.	Citations issued	-
5.	Consent Orders and Settlement Letter Signed	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ -
7.	Enforcement Costs Collected (\$)	\$ -
8.	Cases Closed	-

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0
2.	FDEP Permits Reviewed	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	3
4.	Other Permits and Reports	
	County Permits Received	0
	County Permits Reviewed	0
	Reports Received (SW/HW + SQG)	51
	Reports Reviewed (SW/HW + SQG)	99
5.	Inspections (Total)	
	Complaints (SW/HW + SQG)	24
	Compliance/Reinspections (SW/HW + SQG)	13
	Facility Compliance	22
	Small Quantity Generator Verifications	246
	P2 Audits	0
6.	Enforcement (SW/HW + SQG)	
	Complaints Received	22
	Complaints Closed	23
	Warning Notices Issued	0
	Warning Notices Closed	0
	Compliance Letters	198
	Letters of Agreement	0
	Agency Referrals	2
7.	Pamphlets, Rules and Material Distributed	483

C. STORAGE TANK COMPLIANCE

1.	Inspections	
	Compliance	51
	Installation	6
	Closure	5
	Compliance Re-Inspections	6
2.	Installation Plans Received	25
3.	Installation Plans Reviewed	25
4.	Closure Plans & Reports	
	Closure Plans Received	12
	Closure Plans Reviewed	12
	Closure Reports Received	-
	Closure Reports Reviewed	4
5.	Enforcement	
	Non-Compliance Letters Issued	43
	Warning Notices Issued	-
	Warning Notices Closed	-

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

APR

	Cases Referred to Enforcement	-
	Complaints Received	-
	Complaints Investigated	-
	Complaints Referred	-
6.	Discharge Reporting Forms Received	1
7.	Incident Notification Forms Received	2
8.	Cleanup Notification Letters Issued	-

D. STORAGE TANK CLEANUP

1.	Inspections	170
2.	Reports Received	90
3.	Reports Reviewed	111
	Site Assessment Received	15
	Site Assessment Reviewed	13
	Source Removal Received	1
	Source Removal Reviewed	1
	Remedial Action Plans (RAP'S) Received	-
	Remedial Action Plans (RAP'S) Reviewed	-
	Site Rehabilitation Completion Order/No Further Action Rec'd	1
	Site Rehabilitation Completion Order/No Further Action Revw'd	1
	Active Remediation/Monitoring Received	28
	Active Remediation/Monitoring Reviewed	30
	Others Received	85
	Others Reviewed	68

E. RECORD REVIEWS	19
F. LEGAL PIR'S	21

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

MAY

A. ENFORCEMENT

1.	New cases received	-
2.	On-going administrative cases	
	Pending	-
	Active	3
	Legal	3
	Tracking Compliance (Administrative)	28
	Inactive/Referred Cases	2
3.	NOI's issued	-
4.	Citations issued	-
5.	Consent Orders and Settlement Letter Signed	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ -
7.	Enforcement Costs Collected (\$)	\$ -
8.	Cases Closed	-

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0
2.	FDEP Permits Reviewed	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	3
4.	Other Permits and Reports	
	County Permits Received	0
	County Permits Reviewed	0
	Reports Received (SW/HW + SQG)	68
	Reports Reviewed (SW/HW + SQG)	91
5.	Inspections (Total)	
	Complaints (SW/HW + SQG)	17
	Compliance/Reinspections (SW/HW + SQG)	13
	Facility Compliance	11
	Small Quantity Generator Verifications	247
	P2 Audits	1
6.	Enforcement (SW/HW + SQG)	
	Complaints Received	17
	Complaints Closed	15
	Warning Notices Issued	0
	Warning Notices Closed	1
	Compliance Letters	205
	Letters of Agreement	0
	Agency Referrals	0
7.	Pamphlets, Rules and Material Distributed	602

C. STORAGE TANK COMPLIANCE

1.	Inspections	
	Compliance	40
	Installation	3
	Closure	8
	Compliance Re-Inspections	2
2.	Installation Plans Received	3
3.	Installation Plans Reviewed	1
4.	Closure Plans & Reports	
	Closure Plans Received	-
	Closure Plans Reviewed	-
	Closure Reports Received	-
	Closure Reports Reviewed	-
5.	Enforcement	
	Non-Compliance Letters Issued	29
	Warning Notices Issued	-
	Warning Notices Closed	-

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

MAY

	Cases Referred to Enforcement	-
	Complaints Received	5
	Complaints Investigated	5
	Complaints Referred	-
6.	Discharge Reporting Forms Received	-
7.	Incident Notification Forms Received	-
8.	Cleanup Notification Letters Issued	-

D. STORAGE TANK CLEANUP

1.	Inspections	78
2.	Reports Received	130
3.	Reports Reviewed	113
	Site Assessment Received	15
	Site Assessment Reviewed	13
	Source Removal Received	1
	Source Removal Reviewed	1
	Remedial Action Plans (RAP'S) Received	-
	Remedial Action Plans (RAP'S) Reviewed	-
	Site Rehabilitation Completion Order/No Further Action Rec'd	1
	Site Rehabilitation Completion Order/No Further Action Revw'd	1
	Active Remediation/Monitoring Received	28
	Active Remediation/Monitoring Reviewed	30
	Others Received	85
	Others Reviewed	68

E. RECORD REVIEWS	20
F. LEGAL PIR'S	24

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

JUN

A. ENFORCEMENT

1.	New cases received	-
2.	On-going administrative cases	
	Pending	-
	Active	3
	Legal	3
	Tracking Compliance (Administrative)	28
	Inactive/Referred Cases	2
3.	NOI's issued	-
4.	Citations issued	-
5.	Consent Orders and Settlement Letter Signed	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ -
7.	Enforcement Costs Collected (\$)	\$ -
8.	Cases Closed	1

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0
2.	FDEP Permits Reviewed	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	1
4.	Other Permits and Reports	
	County Permits Received	0
	County Permits Reviewed	0
	Reports Received (SW/HW + SQG)	57
	Reports Reviewed (SW/HW + SQG)	66
5.	Inspections (Total)	
	Complaints (SW/HW + SQG)	17
	Compliance/Reinspections (SW/HW + SQG)	7
	Facility Compliance	5
	Small Quantity Generator Verifications	254
	P2 Audits	0
6.	Enforcement (SW/HW + SQG)	
	Complaints Received	17
	Complaints Closed	19
	Warning Notices Issued	0
	Warning Notices Closed	0
	Compliance Letters	952
	Letters of Agreement	0
	Agency Referrals	0
7.	Pamphlets, Rules and Material Distributed	602

C. STORAGE TANK COMPLIANCE

1.	Inspections	
	Compliance	65
	Installation	14
	Closure	10
	Compliance Re-Inspections	14
2.	Installation Plans Received	11
3.	Installation Plans Reviewed	6
4.	Closure Plans & Reports	
	Closure Plans Received	5
	Closure Plans Reviewed	3
	Closure Reports Received	-
	Closure Reports Reviewed	-
5.	Enforcement	
	Non-Compliance Letters Issued	78
	Warning Notices Issued	4
	Warning Notices Closed	-

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

JUN

	Cases Referred to Enforcement	-
	Complaints Received	1
	Complaints Investigated	1
	Complaints Referred	-
6.	Discharge Reporting Forms Received	-
7.	Incident Notification Forms Received	1
8.	Cleanup Notification Letters Issued	-

D. STORAGE TANK CLEANUP

1.	Inspections	78
2.	Reports Received	118
3.	Reports Reviewed	145
	Site Assessment Received	23
	Site Assessment Reviewed	22
	Source Removal Received	2
	Source Removal Reviewed	2
	Remedial Action Plans (RAP'S) Received	1
	Remedial Action Plans (RAP'S) Reviewed	-
	Site Rehabilitation Completion Order/No Further Action Rec'd	-
	Site Rehabilitation Completion Order/No Further Action Revw'd	-
	Active Remediation/Monitoring Received	36
	Active Remediation/Monitoring Reviewed	41
	Others Received	56
	Others Reviewed	80

E. RECORD REVIEWS	22
F. LEGAL PIR'S	21

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

JUL

A. ENFORCEMENT

1.	New cases received	-
2.	On-going administrative cases	
	Pending	
	Active	3
	Legal	3
	Tracking Compliance (Administrative)	28
	Inactive/Referred Cases	2
3.	NOI's issued	-
4.	Citations issued	-
5.	Consent Orders and Settlement Letter Signed	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	-
7.	Enforcement Costs Collected (\$)	-
8.	Cases Closed	1

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0
2.	FDEP Permits Reviewed	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	2
4.	Other Permits and Reports	
	County Permits Received	0
	County Permits Reviewed	0
	Reports Received (SW/HW + SQG)	46
	Reports Reviewed (SW/HW + SQG)	46
5.	Inspections (Total)	
	Complaints (SW/HW + SQG)	13
	Compliance/Reinspections (SW/HW + SQG)	3
	Facility Compliance	3
	Small Quantity Generator Verifications	259
	P2 Audits	1
6.	Enforcement (SW/HW + SQG)	
	Complaints Received	12
	Complaints Closed	11
	Warning Notices Issued	0
	Warning Notices Closed	0
	Compliance Letters	153
	Letters of Agreement	0
	Agency Referrals	0
7.	Pamphlets, Rules and Material Distributed	424

C. STORAGE TANK COMPLIANCE

1.	Inspections	
	Compliance	32
	Installation	3
	Closure	4
	Compliance Re-Inspections	3
2.	Installation Plans Received	6
3.	Installation Plans Reviewed	1
4.	Closure Plans & Reports	
	Closure Plans Received	2
	Closure Plans Reviewed	1
	Closure Reports Received	-
	Closure Reports Reviewed	-
5.	Enforcement	
	Non-Compliance Letters Issued	19
	Warning Notices Issued	2
	Warning Notices Closed	-

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

JUL

	Cases Referred to Enforcement	-
	Complaints Received	1
	Complaints Investigated	1
	Complaints Referred	-
6.	Discharge Reporting Forms Received	-
7.	Incident Notification Forms Received	1
8.	Cleanup Notification Letters Issued	-

D. STORAGE TANK CLEANUP

1.	Inspections	6
2.	Reports Received	123
3.	Reports Reviewed	107
	Site Assessment Received	24
	Site Assessment Reviewed	23
	Source Removal Received	1
	Source Removal Reviewed	1
	Remedial Action Plans (RAP'S) Received	3
	Remedial Action Plans (RAP'S) Reviewed	2
	Site Rehabilitation Completion Order/No Further Action Rec'd	2
	Site Rehabilitation Completion Order/No Further Action Revw'd	-
	Active Remediation/Monitoring Received	33
	Active Remediation/Monitoring Reviewed	24
	Others Received	60
	Others Reviewed	57

E. RECORD REVIEWS	15
F. LEGAL PIR'S	14

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

AUG

A. ENFORCEMENT

1.	New cases received	-
2.	On-going administrative cases	
	Pending	
	Active	3
	Legal	3
	Tracking Compliance (Administrative)	28
	Inactive/Referred Cases	2
3.	NOI's issued	-
4.	Citations issued	-
5.	Consent Orders and Settlement Letter Signed	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ -
7.	Enforcement Costs Collected (\$)	\$ -
8.	Cases Closed	1

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0
2.	FDEP Permits Reviewed	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	1
4.	Other Permits and Reports	
	County Permits Received	0
	County Permits Reviewed	0
	Reports Received (SW/HW + SQG)	72
	Reports Reviewed (SW/HW + SQG)	105
5.	Inspections (Total)	
	Complaints (SW/HW + SQG)	38
	Compliance/Reinspections (SW/HW + SQG)	11
	Facility Compliance	18
	Small Quantity Generator Verifications	249
	P2 Audits	1
6.	Enforcement (SW/HW + SQG)	
	Complaints Received	38
	Complaints Closed	38
	Warning Notices Issued	0
	Warning Notices Closed	0
	Compliance Letters	172
	Letters of Agreement	0
	Agency Referrals	0
7.	Pamphlets, Rules and Material Distributed	391

C. STORAGE TANK COMPLIANCE

1.	Inspections	
	Compliance	51
	Installation	9
	Closure	6
	Compliance Re-Inspections	12
2.	Installation Plans Received	5
3.	Installation Plans Reviewed	2
4.	Closure Plans & Reports	
	Closure Plans Received	7
	Closure Plans Reviewed	6
	Closure Reports Received	-
	Closure Reports Reviewed	3
5.	Enforcement	
	Non-Compliance Letters Issued	38
	Warning Notices Issued	17
	Warning Notices Closed	-

**FY 16 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

AUG

	Cases Referred to Enforcement	-
	Complaints Received	1
	Complaints Investigated	1
	Complaints Referred	-
6.	Discharge Reporting Forms Received	1
7.	Incident Notification Forms Received	2
8.	Cleanup Notification Letters Issued	1

D. STORAGE TANK CLEANUP

1.	Inspections	18
2.	Reports Received	178
3.	Reports Reviewed	192
	Site Assessment Received	37
	Site Assessment Reviewed	41
	Source Removal Received	1
	Source Removal Reviewed	1
	Remedial Action Plans (RAP'S) Received	2
	Remedial Action Plans (RAP'S) Reviewed	2
	Site Rehabilitation Completion Order/No Further Action Rec'd	6
	Site Rehabilitation Completion Order/No Further Action Revw'd	8
	Active Remediation/Monitoring Received	23
	Active Remediation/Monitoring Reviewed	29
	Others Received	109
	Others Reviewed	111

E. RECORD REVIEWS	25
F. LEGAL PIR'S	15

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

APR

A. ENFORCEMENT

1. New Enforcement Cases Received	-
2. Enforcement Cases Closed	-
3. Enforcement Cases Outstanding	10
4. Enforcement Documents Issued	2
5. Recovered Costs to the General Fund	\$ 575
6. Contributions to the Pollution Recovery Fund	\$ 5,000

B. PERMITTING/PROJECT REVIEW - DOMESTIC

1. Permit Applications Received	21
a. Facility Permit	1
(i) Types I and II	-
(ii) Type III	1
b. Collection Systems - General	9
c. Collection systems-Dry Line/Wet Line	11
d. Biosolids Disposal	-
2. Permit Applications Approved	37
a. Facility Permit	5
b. Collection Systems - General	7
c. Collection systems-Dry Line/Wet Line	11
d. Biosolids Disposal	-
e. Final Construction approval	14
3. Permit Applications Recommended for Disapproval	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
4. Permit Applications (Non-Delegated)	-
a. Recommended for Approval	-
5. Permits Withdrawn	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
6. Permit Applications Outstanding	49
a. Facility Permit	11
b. Collection Systems - General	22
c. Collection systems-Dry Line/Wet Line	16
d. Biosolids Disposal	-

7. Permit Determination	3
8. Special Project Reviews	-
a. Reuse	-
b. Biosolids/AUPs	1
c. Others	-
C. INSPECTIONS - DOMESTIC	
1. Compliance Evaluation	9
a. Inspection (CEI)	5
b. Sampling Inspection (CSI)	4
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance	37
a. Inspection (RI)	3
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	33
d. Enforcement Inspection (ERI)	1
3. Engineering Inspections	32
a. Reconnaissance Inspection (RI)	4
b. Sample Reconnaissance Inspection (SRI)	-
c. Residual Site Inspection (RSI)	-
d. Preconstruction Inspection (PCI)	7
e. Post Construction Inspection (XCI)	21
f. On-site Engineering Evaluation	-
g. Enforcement Reconnaissance Inspection (ERI)	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL	
1. Permit Applications Received	4
a. Facility Permit	4
(i) Types I and II	3
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	1
b. General Permit	-
c. Preliminary Design Report	-
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	-
2. Permits Recommended to DEP for Approval	-
3. Special Project Reviews	1
a. Facility Permit	1
b. General Permit	-

4. Permitting Determination	1
5. Special Project Reviews	19
a. Phosphate	1
b. Industrial Wastewater	9
c. Others	9
E. INSPECTIONS - INDUSTRIAL	
1. Compliance Evaluation (Total)	8
a. Inspection (CEI)	8
b. Sampling Inspection (CSI)	-
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance (Total)	21
a. Inspection (RI)	2
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	19
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections (Total)	6
a. Compliance Evaluation (CEI)	6
b. Sampling Inspection (CSI)	-
c. Performance Audit Inspection (PAI)	-
d. Complaint Inspection (CRI)	-
e. Enforcement Reconnaissance Inspections (ERI)	-
F. INVESTIGATION/COMPLIANCE	
1. Citizen Complaints	
a. Domestic	41
(i) Received	19
(ii) Closed	22
b. Industrial	31
(i) Received	15
(ii) Closed	16
2. Warning Notices	
a. Domestic	9
(i) Issued	3
(ii) Closed	6
b. Industrial	1
(i) Issued	1
(ii) Closed	-
3. Non-Compliance Advisory Letters	8
4. Environmental Compliance Reviews	26
5. Special Project Reviews	41

G. RECORD REVIEWS

- | | |
|-----------------------------|---|
| 1. Permitting Determination | 2 |
| 2. Enforcement | - |

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

- | | |
|--------------------------|-----|
| 1. Air Division | 51 |
| 2. Waste Division | - |
| 3. Water Division | 8 |
| 4. Wetlands Division | - |
| 5. ERM Division | 199 |
| 6. Biomonitoring Reports | - |
| 7. Outside Agency | 20 |

I. SPECIAL PROJECT REVIEWS

- | | |
|----------------------|---|
| 1. DRIs | - |
| 2. ARs | - |
| 3. Technical Support | - |
| 4. Other | 3 |

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

	<u>MAY</u>
A. ENFORCEMENT	
1. New Enforcement Cases Received	-
2. Enforcement Cases Closed	-
3. Enforcement Cases Outstanding	10
4. Enforcement Documents Issued	
5. Recovered Costs to the General Fund	\$ -
6. Contributions to the Pollution Recovery Fund	\$ -
B. PERMITTING/PROJECT REVIEW - DOMESTIC	
1. Permit Applications Received	22
a. Facility Permit	2
(i) Types I and II	-
(ii) Type III	2
b. Collection Systems - General	10
c. Collection systems-Dry Line/Wet Line	10
d. Biosolids Disposal	-
2. Permit Applications Approved	36
a. Facility Permit	5
b. Collection Systems - General	7
c. Collection systems-Dry Line/Wet Line	11
d. Biosolids Disposal	-
e. Final Construction approval	13
3. Permit Applications Recommended for Disapproval	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
4. Permit Applications (Non-Delegated)	-
a. Recommended for Approval	-
5. Permits Withdrawn	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
6. Permit Applications Outstanding	48
a. Facility Permit	8
b. Collection Systems - General	25
c. Collection systems-Dry Line/Wet Line	15
d. Biosolids Disposal	-

7. Permit Determination	5
8. Special Project Reviews	-
a. Reuse	-
b. Biosolids/AUPs	-
c. Others	-
C. INSPECTIONS - DOMESTIC	
1. Compliance Evaluation	9
a. Inspection (CEI)	7
b. Sampling Inspection (CSI)	2
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance	30
a. Inspection (RI)	6
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	24
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections	20
a. Reconnaissance Inspection (RI)	-
b. Sample Reconnaissance Inspection (SRI)	-
c. Residual Site Inspection (RSI)	-
d. Preconstruction Inspection (PCI)	11
e. Post Construction Inspection (XCI)	19
f. On-site Engineering Evaluation	-
g. Enforcement Reconnaissance Inspection (ERI)	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL	
1. Permit Applications Received	7
a. Facility Permit	3
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	3
b. General Permit	-
c. Preliminary Design Report	4
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	4
2. Permits Recommended to DEP for Approval	-
3. Special Project Reviews	3
a. Facility Permit	3
b. General Permit	-

4. Permitting Determination	-
5. Special Project Reviews	33
a. Phosphate	2
b. Industrial Wastewater	17
c. Others	14
E. INSPECTIONS - INDUSTRIAL	
1. Compliance Evaluation (Total)	14
a. Inspection (CEI)	13
b. Sampling Inspection (CSI)	1
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance (Total)	11
a. Inspection (RI)	2
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	9
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections (Total)	6
a. Compliance Evaluation (CEI)	6
b. Sampling Inspection (CSI)	-
c. Performance Audit Inspection (PAI)	-
d. Complaint Inspection (CRI)	-
e. Enforcement Reconnaissance Inspections (ERI)	-
F. INVESTIGATION/COMPLIANCE	
1. Citizen Complaints	
a. Domestic	25
(i) Received	16
(ii) Closed	9
b. Industrial	10
(i) Received	4
(ii) Closed	6
2. Warning Notices	
a. Domestic	1
(i) Issued	1
(ii) Closed	-
b. Industrial	2
(i) Issued	-
(ii) Closed	2
3. Non-Compliance Advisory Letters	4
4. Environmental Compliance Reviews	101
5. Special Project Reviews	34

G. RECORD REVIEWS

1. Permitting Determination	2
2. Enforcement	-

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

1. Air Division	58
2. Waste Division	-
3. Water Division	15
4. Wetlands Division	-
5. ERM Division	176
6. Biomonitoring Reports	-
7. Outside Agency	28

I. SPECIAL PROJECT REVIEWS

1. DRIs	-
2. ARs	-
3. Technical Support	-
4. Other	2

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

	<u>JUN</u>
A. ENFORCEMENT	
1. New Enforcement Cases Received	-
2. Enforcement Cases Closed	1
3. Enforcement Cases Outstanding	10
4. Enforcement Documents Issued	
5. Recovered Costs to the General Fund	\$ 700
6. Contributions to the Pollution Recovery Fund	\$ 1,000
B. PERMITTING/PROJECT REVIEW - DOMESTIC	
1. Permit Applications Received	20
a. Facility Permit	1
(i) Types I and II	-
(ii) Type III	1
b. Collection Systems - General	9
c. Collection systems-Dry Line/Wet Line	10
d. Biosolids Disposal	-
2. Permit Applications Approved	23
a. Facility Permit	4
b. Collection Systems - General	4
c. Collection systems-Dry Line/Wet Line	6
d. Biosolids Disposal	-
e. Final Construction approval	11
3. Permit Applications Recommended for Disapproval	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
4. Permit Applications (Non-Delegated)	-
a. Recommended for Approval	-
5. Permits Withdrawn	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
6. Permit Applications Outstanding	9
a. Facility Permit	1
b. Collection Systems - General	3
c. Collection systems-Dry Line/Wet Line	5
d. Biosolids Disposal	-

7. Permit Determination	4
8. Special Project Reviews	-
a. Reuse	-
b. Biosolids/AUPs	-
c. Others	-
C. INSPECTIONS - DOMESTIC	
1. Compliance Evaluation	9
a. Inspection (CEI)	7
b. Sampling Inspection (CSI)	2
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance	35
a. Inspection (RI)	3
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	32
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections	33
a. Reconnaissance Inspection (RI)	3
b. Sample Reconnaissance Inspection (SRI)	-
c. Residual Site Inspection (RSI)	-
d. Preconstruction Inspection (PCI)	8
e. Post Construction Inspection (XCI)	21
f. On-site Engineering Evaluation	1
g. Enforcement Reconnaissance Inspection (ERI)	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL	
1. Permit Applications Received	2
a. Facility Permit	2
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	2
b. General Permit	-
c. Preliminary Design Report	-
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	-
2. Permits Recommended to DEP for Approval	-
3. Special Project Reviews	2
a. Facility Permit	2
b. General Permit	-

4. Permitting Determination	-
5. Special Project Reviews	21
a. Phosphate	5
b. Industrial Wastewater	9
c. Others	7
E. INSPECTIONS - INDUSTRIAL	
1. Compliance Evaluation (Total)	16
a. Inspection (CEI)	16
b. Sampling Inspection (CSI)	-
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance (Total)	13
a. Inspection (RI)	2
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	11
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections (Total)	6
a. Compliance Evaluation (CEI)	6
b. Sampling Inspection (CSI)	-
c. Performance Audit Inspection (PAI)	-
d. Complaint Inspection (CRI)	-
e. Enforcement Reconnaissance Inspections (ERI)	-
F. INVESTIGATION/COMPLIANCE	
1. Citizen Complaints	
a. Domestic	40
(i) Received	20
(ii) Closed	20
b. Industrial	19
(i) Received	9
(ii) Closed	10
2. Warning Notices	
a. Domestic	6
(i) Issued	4
(ii) Closed	2
b. Industrial	1
(i) Issued	1
(ii) Closed	-
3. Non-Compliance Advisory Letters	8
4. Environmental Compliance Reviews	98
5. Special Project Reviews	47

G. RECORD REVIEWS

1. Permitting Determination	1
2. Enforcement	1

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

1. Air Division	52
2. Waste Division	-
3. Water Division	8
4. Wetlands Division	-
5. ERM Division	179
6. Biomonitoring Reports	-
7. Outside Agency	32

I. SPECIAL PROJECT REVIEWS

1. DRIs	-
2. ARs	-
3. Technical Support	-
4. Other	1

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

	<u>JUL</u>
A. ENFORCEMENT	
1. New Enforcement Cases Received	1
2. Enforcement Cases Closed	-
3. Enforcement Cases Outstanding	10
4. Enforcement Documents Issued	
5. Recovered Costs to the General Fund	\$ -
6. Contributions to the Pollution Recovery Fund	\$ -
B. PERMITTING/PROJECT REVIEW - DOMESTIC	
1. Permit Applications Received	24
a. Facility Permit	5
(i) Types I and II	-
(ii) Type III	5
b. Collection Systems - General	7
c. Collection systems-Dry Line/Wet Line	12
d. Biosolids Disposal	-
2. Permit Applications Approved	17
a. Facility Permit	1
b. Collection Systems - General	4
c. Collection systems-Dry Line/Wet Line	6
d. Biosolids Disposal	-
e. Final Construction approval	6
3. Permit Applications Recommended for Disapproval	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
4. Permit Applications (Non-Delegated)	-
a. Recommended for Approval	-
5. Permits Withdrawn	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
6. Permit Applications Outstanding	22
a. Facility Permit	5
b. Collection Systems - General	6
c. Collection systems-Dry Line/Wet Line	11
d. Biosolids Disposal	-

7. Permit Determination	4
8. Special Project Reviews	-
a. Reuse	-
b. Biosolids/AUPs	-
c. Others	-
C. INSPECTIONS - DOMESTIC	
1. Compliance Evaluation	12
a. Inspection (CEI)	6
b. Sampling Inspection (CSI)	6
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance	29
a. Inspection (RI)	4
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	25
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections	26
a. Reconnaissance Inspection (RI)	-
b. Sample Reconnaissance Inspection (SRI)	-
c. Residual Site Inspection (RSI)	-
d. Preconstruction Inspection (PCI)	8
e. Post Construction Inspection (XCI)	15
f. On-site Engineering Evaluation	-
g. Enforcement Reconnaissance Inspection (ERI)	3
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL	
1. Permit Applications Received	-
a. Facility Permit	-
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	-
b. General Permit	-
c. Preliminary Design Report	-
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	-
2. Permits Recommended to DEP for Approval	-
3. Special Project Reviews	-
a. Facility Permit	-
b. General Permit	-

4. Permitting Determination	1
5. Special Project Reviews	20
a. Phosphate	3
b. Industrial Wastewater	-
c. Others	17
E. INSPECTIONS - INDUSTRIAL	
1. Compliance Evaluation (Total)	8
a. Inspection (CEI)	8
b. Sampling Inspection (CSI)	-
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance (Total)	11
a. Inspection (RI)	-
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	11
d. Enforcement Inspection (ERI)	-
3. Engineering Inspections (Total)	6
a. Compliance Evaluation (CEI)	6
b. Sampling Inspection (CSI)	-
c. Performance Audit Inspection (PAI)	-
d. Complaint Inspection (CRI)	-
e. Enforcement Reconnaissance Inspections (ERI)	-
F. INVESTIGATION/COMPLIANCE	
1. Citizen Complaints	
a. Domestic	33
(i) Received	17
(ii) Closed	16
b. Industrial	16
(i) Received	8
(ii) Closed	8
2. Warning Notices	
a. Domestic	4
(i) Issued	1
(ii) Closed	3
b. Industrial	-
(i) Issued	-
(ii) Closed	-
3. Non-Compliance Advisory Letters	6
4. Environmental Compliance Reviews	96
5. Special Project Reviews	25

G. RECORD REVIEWS

- 1. Permitting Determination -
- 2. Enforcement -

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

- 1. Air Division 43
- 2. Waste Division -
- 3. Water Division 11
- 4. Wetlands Division -
- 5. ERM Division 177
- 6. Biomonitoring Reports -
- 7. Outside Agency 26

I. SPECIAL PROJECT REVIEWS

- 1. DRIs -
- 2. ARs -
- 3. Technical Support -
- 4. Other 1

**FY 16 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

	<u>AUG</u>
A. ENFORCEMENT	
1. New Enforcement Cases Received	-
2. Enforcement Cases Closed	-
3. Enforcement Cases Outstanding	10
4. Enforcement Documents Issued	1
5. Recovered Costs to the General Fund	\$ -
6. Contributions to the Pollution Recovery Fund	\$ -
B. PERMITTING/PROJECT REVIEW - DOMESTIC	
1. Permit Applications Received	24
a. Facility Permit	5
(i) Types I and II	-
(ii) Type III	5
b. Collection Systems - General	11
c. Collection systems-Dry Line/Wet Line	8
d. Biosolids Disposal	
2. Permit Applications Approved	23
a. Facility Permit	1
b. Collection Systems - General	7
c. Collection systems-Dry Line/Wet Line	7
d. Biosolids Disposal	-
e. Final Construction approval	11
3. Permit Applications Recommended for Disapproval	-
a. Facility Permit	-
b. Collection Systems - General	-
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
4. Permit Applications (Non-Delegated)	
a. Recommended for Approval	-
5. Permits Withdrawn	1
a. Facility Permit	-
b. Collection Systems - General	1
c. Collection systems-Dry Line/Wet Line	-
d. Biosolids Disposal	-
6. Permit Applications Outstanding	31
a. Facility Permit	9
b. Collection Systems - General	10
c. Collection systems-Dry Line/Wet Line	12
d. Biosolids Disposal	-

7. Permit Determination	6
8. Special Project Reviews	-
a. Reuse	-
b. Biosolids/AUPs	-
c. Others	-
C. INSPECTIONS - DOMESTIC	
1. Compliance Evaluation	11
a. Inspection (CEI)	7
b. Sampling Inspection (CSI)	4
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance	39
a. Inspection (RI)	6
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	33
d. Enforcement Inspection (ERI)	
3. Engineering Inspections	28
a. Reconnaissance Inspection (RI)	1
b. Sample Reconnaissance Inspection (SRI)	-
c. Residual Site Inspection (RSI)	-
d. Preconstruction Inspection (PCI)	8
e. Post Construction Inspection (XCI)	19
f. On-site Engineering Evaluation	-
g. Enforcement Reconnaissance Inspection (ERI)	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL	
1. Permit Applications Received	2
a. Facility Permit	2
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	1
(iii) Type III w/o Groundwater Monitoring	1
b. General Permit	-
c. Preliminary Design Report	-
(i) Types I and II	-
(ii) Type III with Groundwater Monitoring	-
(iii) Type III w/o Groundwater Monitoring	-
2. Permits Recommended to DEP for Approval	1
3. Special Project Reviews	1
a. Facility Permit	1
b. General Permit	-

4. Permitting Determination	-
5. Special Project Reviews	18
a. Phosphate	5
b. Industrial Wastewater	3
c. Others	10
E. INSPECTIONS - INDUSTRIAL	
1. Compliance Evaluation (Total)	10
a. Inspection (CEI)	10
b. Sampling Inspection (CSI)	-
c. Toxics Sampling Inspection (XSI)	-
d. Performance Audit Inspection (PAI)	-
2. Reconnaissance (Total)	18
a. Inspection (RI)	3
b. Sample Inspection (SRI)	-
c. Complaint Inspection (CRI)	15
d. Enforcement Inspection (ERI)	
3. Engineering Inspections (Total)	2
a. Compliance Evaluation (CEI)	2
b. Sampling Inspection (CSI)	-
c. Performance Audit Inspection (PAI)	-
d. Complaint Inspection (CRI)	-
e. Enforcement Reconnaissance Inspections (ERI)	-
F. INVESTIGATION/COMPLIANCE	
1. Citizen Complaints	
a. Domestic	41
(i) Received	22
(ii) Closed	19
b. Industrial	29
(i) Received	14
(ii) Closed	15
2. Warning Notices	
a. Domestic	8
(i) Issued	5
(ii) Closed	3
b. Industrial	1
(i) Issued	-
(ii) Closed	1
3. Non-Compliance Advisory Letters	8
4. Environmental Compliance Reviews	94
5. Special Project Reviews	44

G. RECORD REVIEWS

1. Permitting Determination	3
2. Enforcement	1

H. ENVIRONMENTAL SAMPLES

ANALYZED/REPORTS REVIEWED (LAB)

1. Air Division	70
2. Waste Division	
3. Water Division	7
4. Wetlands Division	-
5. ERM Division	185
6. Biomonitoring Reports	-
7. Outside Agency	18

I. SPECIAL PROJECT REVIEWS

1. DRIs	2
2. ARs	-
3. Technical Support	-
4. Other	2



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Pollution Recovery Fund Budget

Agenda Section: Consent Agenda

Division: Water Management Division

Recommendation: Informational Report Only

Brief Summary: The EPC staff provides a monthly summary of the funds allocated and available in the Pollution Recovery Fund.

Financial Impact: No Financial Impact

Background: The EPC staff provides a monthly summary of the funds allocated and available in the Pollution Recovery Fund (PRF). The PRF funds are generated by monetary judgments and civil settlements collected by the EPC staff. The funds are then allocated by the Commission for restoration, education, monitoring, the Artificial Reef Program, and other approved uses.

**ENVIRONMENTAL PROTECTION COMMISSION
OF HILLSBOROUGH COUNTY
FY 16 POLLUTION RECOVERY FUND
10/1/2015 through 8/31/2016**

REVENUE		EXPENDITURES		RESERVES		NET PRF
Beginning Balance	\$ 958,864	Artificial Reef	\$ 34,867	Minimum Balance	\$ 120,000	
Interest	\$ 5,688	Open Projects	\$ 442,115	Est. FY 17 Budget	\$ 34,687	
Deposits	\$ 66,650			Asbestos Removal	\$ 5,000	
Total	\$ 1,031,202	Total	\$ 476,982	Total	\$ 159,687	\$ 394,533

PROJECT	Project Amount	Project Balance
FY 12 Projects		
USGS Partnership 10131.102063.581990.5370.1188	\$ 25,000	\$ 13,750
	\$ 25,000	\$ 13,750
FY 13 Projects		
Community Partnering Program 10131.102073.582990.5370.0000	\$ 15,000	\$ 15,000
	\$ 15,000	\$ 15,000
FY 14 Projects		
Lake Magdalene Outfall 10131.102063.582990.5370.1178	\$ 50,000	\$ 50,000
	\$ 50,000	\$ 50,000
FY 15 Projects		
TBW Rock Ponds Wetland Restoration 10131.102063.582990.5370.1247	\$ 50,000	\$ 6,945
East Lake Watershed Edu. & Restoratio 10131.102063.582990.5370.1249	\$ 5,012	\$ 5,012
	\$ 55,012	\$ 11,957
FY 16 Projects		
TBW McKay Bay South Oyster Reef 10131.102063.582990.5370.1267	\$ 48,010	\$ 48,010
TBEP Tampa Bay Dredge Hole Habitat 10131.102063.581990.5370.1268	\$ 35,880	\$ 35,880
Keep T.B. Beautiful Trash Free Waters 10131.102063.582990.5370.1269	\$ 30,000	\$ 21,816
H.C. Econ. Development Ag Pest Collec 10131.102063.581990.5370.1270	\$ 40,000	\$ 26,239
USF Fecal Pollution in Tampa Bay 10131.102063.581990.5370.1271	\$ 50,000	\$ 50,000
Little Manatee River SAV Restoration 10131.102063.582990.5370.1272	\$ 45,832	\$ 45,832
	\$ 249,722	\$ 227,777



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Monthly Legal Case Summary – May through September 2016

Agenda Section: Consent Agenda

Division: Legal and Administrative Services Division

Recommendation: None, informational update.

Brief Summary: The EPC Legal Department provides a monthly summary of its ongoing civil, appellate, and administrative matters.

Financial Impact: No Financial Impact anticipated; information update only.

Background: In an effort to provide the Commission with timely information regarding legal challenges, the EPC staff provides this monthly summary. The update serves not only to inform the Commission of current litigation but may also be used as a tool to check for any conflicts they may have in the event a legal matter is discussed by the Commission. The summary provides general details as to the status of the civil and administrative cases. There is also a listing of cases where parties have asked for additional time in order to allow them to decide whether they will file an administrative challenge to an agency action (e.g. – permitting decision or enforcement order), while concurrently attempting to seek resolution of the agency action.

EPC LEGAL DEPARTMENT MONTHLY REPORT
May through September 2016

I. ADMINISTRATIVE CASES

Weiner v. Roberts [16-EPC-007]: On July 25, 2016, the Appellant Gary Weiner filed a Notice of Appeal challenging the issuance of the TPA MWP#60883. The parties are in negotiations to attempt to amicably settle the matter.

Kevin Burke [16-EPC-005]: On May 16, 2016, the Appellant filed a Notice of Appeal challenging the issuance of the TPA MWP #60829. On May 17, 2016 the Appellant withdrew his Appeal and the case is closed.

Andalucia Master Association, Inc. [16-EPC-004]: On May 12, 2016, the Appellant filed a Notice of Appeal challenging the issuance of the TPA MWP #60829. The Appeal was determined to be insufficient and an Order Dismissing Appeal with Leave to Amend was issued. The Appellant had until to file an Amended Appeal. No Amended Appeal was filed and the case is closed.

Brigitta Hentze [16-EPC-003]: On, the Appellant filed a Notice of Appeal challenging the issuance of Minor Work Permit #60273(R1). The Appeal was determined to be insufficient and an Order Dismissing Appeal with Leave to Amend was issued. The Appellant had until May 5, 2016 to file an amended Appeal. The Appellant subsequently filed an Extension of Time Request which was granted and the Appellant had until May 12, 2016 to file an amended Appeal. No amended Appeal was filed and the case is closed.

J.E. McLean, III and RaceTrac Petroleum, Inc. [12-EPC-014]: On October 24, 2012, the Appellants, RaceTrac Petroleum, Inc. and the property owner, filed a request for an extension of time to file an Appeal challenging the Executive Director's denial for wetland impacts on the corner of Lumsden and Kings Avenue. The extension was granted and the Appellants filed an appeal in this matter on December 7, 2012. A Hearing Officer has been assigned and conducted a case management conference. This matter was placed in abeyance as the parties discussed options. A conceptual wetland impact approval letter was sent to the applicant on December 8, 2015 after a modification to the application was submitted. The parties will wait for the time period to challenge the new agency action and if no appeals are submitted the matter should be closed.

II. CIVIL CASES

Volkswagen AG, et al. [16-EPC-002]: On March 24, 2016, the EPC filed a complaint against Volkswagen AG, et al. for activities that violate the EPC Enabling Act and the rules promulgated thereunder.

Bank of NY Mellon Trust [15-EPC-012]: On December 4, 2015, the Bank of NY Mellon Trust Company National Association served upon the EPC a Verified Complaint for Foreclosure of Mortgage naming EPC as a Defendant in the matter. There is a bankruptcy stay regarding this matter and the case will remain in abeyance until further action in Bankruptcy Court in the case below: **U.S. Bankruptcy Court in re Jerry A. Lewis**. This case will be closed as the matter will be addressed in the Bankruptcy matter.

Janet Layer [15-EPC-009]: In December of 2015 the EPC Commission authorized staff to take appropriate legal action against Ms. Janet Layer for failure to comply with various wastewater regulations regarding her operation of the domestic wastewater treatment plant and disposal system at Little Manatee Isles Mobile Home Park in Ruskin. The EPC filed a complaint and counsel for Ms. Layer answered the complaint on August 5, 2016.

U.S. Bankruptcy Court in re Jerry A. Lewis Adversary Proceeding [15-EPC-007]: An Adversary Proceeding pertaining to the ongoing Chapter 13 Bankruptcy Case regarding Jerry A. Lewis (see EPC Case No. LEPC09-011) was entered on October 9, 2013, in the U.S. Bankruptcy Court Middle District of Florida. EPC is defendant in the matter and will seek to protect a monetary judgment awarded to us by the Circuit Court.

U.S. Bankruptcy Court in re Jerry A. Lewis [LEPC09-011]: On May 1, 2009, the U.S. Bankruptcy Court Middle District of Florida filed a Notice of Chapter 13 Bankruptcy Case regarding Jerry A. Lewis. On May 26, 2009, the EPC filed a Proof of Claim with the Court. The EPC's basis for the claim is a recorded judgment lien awarded in Civil Court against Mr. Lewis concerning unauthorized disposal of solid waste. The EPC obtained an award of stipulated penalties

from the state court. The site remains out of compliance with applicable EPC solid waste regulations and no liens have been paid. The bankruptcy case is ongoing.

Grace E. Poole and Michael Rissell [LEPC08-015]: Authority to take appropriate legal action against Grace E. Poole and Michael Rissell for failure to properly assess petroleum contamination in accordance with EPC and State regulations was granted on June 19, 2008. The property owner and/or other responsible party are required to initiate a site assessment and submit a Site Assessment Report. They have failed to do the required work and the EPC is attempting to obtain appropriate corrective actions.

Boyce E. Slusmeyer [LEPC10-019]: On Sept 20, 2001, the EPC staff received authority to take legal action for failure to comply with an Executive Director's Citation and Order to Correct Violation for the failure to initiate a cleanup of a petroleum-contaminated property. The Court entered a Consent Final Judgment on March 13, 2003. The Defendant has failed to perform the appropriate remedial actions for petroleum contamination on the property. The EPC filed a lawsuit on October 7, 2010 seeking injunctive relief and recovery of costs and penalties. The property ownership is currently in a probate proceeding and the EPC is waiting for resolution of the matter to move forward.

Thomas Jennings and Lorene Hall-Jennings [14-EPC011]: On October 7, 2014, the EPC was served with a Declaratory Action challenging the validity of a conservation easement conveyed to the EPC on September 16, 1997. The EPC Legal Department has responded to the lawsuit with an Answer and Affirmative Defenses on October 27, 2014 and the case will move forward as appropriate. On October 12, 2015 the Plaintiff filed a Motion for Judgment on the Pleadings. The EPC responded to the Motion on October 21, 2015. No further pleadings have been filed in this matter, however, the case has not been closed and is on-going.

III. PENDING ADMINISTRATIVE CHALLENGES

The following is a list of cases assigned to the EPC Legal Department that are not in litigation, but a party has asked for an extension of time to file for administrative litigation in an effort to negotiate a settlement prior to forwarding the case to a Hearing Officer. The below list may also include waiver or variance requests.

Argos Cement, LLC [16-EPC-006]: On May 17, 2016, the Petitioner filed a request for an extension of time to file to file a petition for an administrative hearing to challenge the Draft Air Operation Permit Renewal No. 0570018-028-AV. The request was granted in part and the Petitioner had until June 20, 2016 to file a Petition. On June 17, 2016 the Petitioner withdrew their extension request, a revised permit was approved for issuance, and the case is closed.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: 2016 Second Quarter Action Plan Updates

Agenda Section: Consent Agenda

Item: Legal and Administrative Services Division

Recommendation: None – Informational Only


Brief Summary: As done annually for the last six years, at the beginning of the year EPC staff developed a series of action plans. These measurable action plans are divided into four individual initiatives which support the Agency's strategic priorities for calendar year 2016. The second quarter status reports are listed for all four.

Financial Impact: No additional funds required at this time. Monies for the individual action plans are paid out of the current budget, or will be brought to the Board and requested separately as needed.

Background: As part of the Agency's Sterling Management planning process and philosophy of continuous improvement, staff held a strategic planning retreat in December 2015. This included input from the Board and a broad range of EPC staff. Besides reviewing the priorities and guiding mission statements, staff also prepared a slate of new initiatives to improve the EPC's effectiveness and efficiency. Since the Agency started this formal procedure in 2010, they have completed over sixty of these initiatives.

The four detailed action plans reflect the Agency's strategic objectives for 2016. Each Agency initiative is described in an individual action plan with measurable goals. The attachment reflects the update on the status of each action plan as of the end of the second quarter of 2016. The owners of select action plans may be scheduled to present an overview of their project to the Board at regularly scheduled EPC Board meetings during the year.

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plan	2016 Year End Goal	Status
1.3 Environmental Excellence / Environmental Stewardship	Stakeholder Relationship Building	Build relationships with various stakeholder groups beyond EPC's established feedback groups.	Established Action Plan Committee.
		Meeting with at least 5 new stakeholder groups (i.e., Tampa Bay Builders Assoc., Agriculture, Local Chambers).	The Committee met and identified a list of potential stakeholders to contact.
		Partnering on 3 non-regulatory projects/events.	Participated in Earth Day Gala at the University of Tampa on April 23, 2016.
			Participated in Tampa Innovation Alliance's Monthly Meeting on May 20, 2016

Upcoming Presentation
by the Executive Director
at TBAEP's Monthly
Meeting on August 18,
2016.

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
Employee Training & Leadership Development	Staff Training	Convene a multi-divisional committee	Complete. The committee has been formed and meetings have been held to define objectives and our course of action.
		Identify required training for every discipline within EPC	In Progress. A list of all disciplines within each division and corresponding supervisor responsible for training has been developed. Training syllabuses has been obtained from FDEP Sharepoint for all discipline. Meetings between action plan owners and the



supervisors are scheduled to go over the training lists for each discipline.

Develop a training program for each discipline to be used by the employee and the supervisor. Also, to research feasibility of developing a database through an outside vendor.

TBD - Work with MIS to prepare a cost estimate for database development. Seek Senior Staff approval to invest in a database that will track training/outreach.

Present the action plan results to the Staff Development and Training Committee (SDTC) in order for them to incorporate and maintain the training database and

TBD - Plan a meeting with the SDTC to discuss the action plan and our intent, define responsibilities, actions needed, and future expectations and frequency (timeframes).

current program
disciplines.

Inform employees of the developed training program and database by agency-wide emails and a presentation to each division.


TBD - Send an agency-wide email with the details of the action plan and the information regarding the training program. Also, conduct meetings with each division's staff to present division-specific information.

Develop a deployment plan.


TBD - Hold meetings to develop a plan for development of the training database and deployment of program for the agency.

Action Plan Closeout.

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
2.2 Employee Satisfaction & Empowerment	Philanthropic Outreach	Determine parameters for selecting charities. Research charities to partner	Meeting with committee scheduled for April 2016.
		Present Proposal to Senior Staff	August 2016
		Present Program to Agency	August 2016
		Participate in Activities as Planned	August – December 2016

Quarterly Update for 2016 Action Plans

Strategic Objective	Action Plans	2016 Year End Goal	Status
<p>Continuous Improvement/Process Performance & Technology</p> 	<p>Agency Go Paperless Initiative</p>	<p>Perform a SWOT analysis of the Paperless Initiative at EPC</p>	<p>Complete</p>
		<p>Form a committee comprised of (1) staff member from each Division.</p>	<p>Complete</p>
		<p>Identify all key section managers for inventory and have them update and submit a copy of all work flow process diagrams for each section in the Agency.</p>	<p>Complete</p>

Email the initial inventory survey spreadsheet and guidance document to each key section manager to complete and return by February 2016.	Complete
Committee will review inventory results and finalize the list of questions to interview section managers.	Complete
Perform interviews with all key section managers.	Currently in progress
Compile answers from the inventory survey and interview questions.	Revised goal is May 2016

Committee will analyze data and survey answers and develop written recommendations for Senior Staff to implement a paperless initiative that includes scope, budget and timeframes. Due June 2016

Prepare PowerPoint presentation with recommendations. Due June 2016

Give presentation to Senior Staff. Due July 2016

Action Plan Closeout Due December 2016



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Hillsborough County's Sterling Award Winners' Recognition

Agenda Section: Regular Agenda

Item: Legal and Administrative Services Division

Recommendation: This is an informational report that will include a proclamation.

Brief Summary: The Hillsborough County Tax Collector's office under Doug Belden, the Hillsborough County Supervisor of Elections' office under Craig Latimer and the Environmental Protection Commission agency under Janet Dougherty; are all located within a half mile stretch of each other on Falkenburg Road. All three also share the distinction of being recent recipients of the Governor's Sterling Award acknowledging their efficiency and effectiveness. This brief presentation will be marked by appearances from all three executives and the reading of a proclamation by the EPC's Chairman.

Financial Impact: No Financial Impact.

Background: Under the able leadership of Doug Belden, the Tax Collector's office was the first organization in Hillsborough County to pursue and receive the Governor's Sterling Award. Last year the Supervisor of Elections under Craig Latimer became the first election's office to win the award, and the second overall in this County. This year, the EPC became the first environmental agency to win the Governor's award, and the third resident of Falkenburg Road to do so.

It is no coincidence that the three organizations lie in such close proximity to each other and have achieved this distinction. Each step of the way, EPC at first under Rick Garrity and now Janet Dougherty, has reached out to their neighbors for assistance on their Sterling journey. So while the three organizations have very different missions, they all share the desire to be more efficient through a formal program that promotes continuous improvement.

The Governor's Sterling Award is given annually to Florida organizations for performance excellence. The program is overseen by the Florida Sterling Council and promotes sharing of strategies that benefit both public and private organizations. Interested parties must submit a fifty page application and receive a rigorous review by examiners from the Sterling Council. A Board of Examiners reviews the application and the observations from the on-site visit, and then makes a determination whether the organization scores well enough to be awarded the Governor's Sterling Award (GSA). Typically only a handful of applicants are awarded the GSA in any given year.

List of Attachments: None.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Executive Director's 2016 Annual Agency Report

Agenda Section: Regular Agenda

Item: Executive Director Report

Recommendation: Receive report and provide guidance as necessary.

Brief Summary: The Executive Director will be delivering a report in the form of a presentation. This presentation will cover the state of the environment in 2016 and highlight some of the staff's activities. The title of this year's report is "Striving for Environmental Excellence" which by no coincidence closely resembles the Agency's vision statement. Information will include air and water quality data as well as environmental trends.

Financial Impact: No Financial Impact.

Background: This annual report is an attempt to update the Board on environmental conditions within the County as it relates to air and water quality. Significant events will be mentioned and some trends detailed. This report is typically delivered in the fall and repeated at various speaking engagements throughout the rest of the year.

List of Attachments: None.



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: 2016 Pollution Recovery Fund Grant Projects - Request for Approvals

Agenda Section: Regular Agenda

Division: Water Management Division

Recommendation: Recommend: 1) Concurrence with EPC Staff and CEAC to fund Keep Tampa Bay Beautiful - Hillsborough River Pollution Prevention Project for \$20,160.00; Sun City Center Audubon Club - Restoration of Nature Trail Property for \$20,000.00; Hillsborough County/Conservation and Environmental Lands Management - Bahia Beach Invasive Species Management for \$31,500.00; The Florida Aquarium, Inc. - The Florida Aquarium Storm Water Trail Refurbishment for \$15,000.00; and The Florida Aquarium, Inc. - Watershed Investigations for \$55,477.00 for a total of \$142,137.00 of Pollution Recovery Funds. 2) Staff also recommends that the Commission authorize the Chair, on a continuing basis, to execute the approved PRF agreements in substantially the same format as the form PRF Agreement drafted by the Legal Department and that the EPC Chair, after staff consultation, may execute future amendments that involve non-material changes or reasonable deadline extensions as may be necessary from time to time. The minor amendments will not involve changes in funding.

Brief Summary: EPC staff and CEAC have reviewed the Calendar Year 2016 Pollution Recovery Fund project applications. Each application is reviewed for legal sufficiency (compliance with the EPC Act and Chapter 1-9 Rules of the EPC) and technical merit (can the project be permitted, and is it based on sound scientific knowledge). A total of 8 applications were received this year. Both EPC staff and CEAC are recommending approval of 5 projects for funding as described above and in the attached project summary list.

Financial Impact: Financial Impact to Pollution Recovery Fund is \$142,137.00 to be paid out of existing funds.

Background: EPC staff and CEAC have reviewed the Calendar Year 2016 Pollution Recovery Fund project applications. Each application is reviewed for legal sufficiency (compliance with the EPC Act and Chapter 1-9 Rules of the EPC) and technical merit (can the project be permitted, and is it based on sound scientific knowledge). A total of 8 applications were received this year. Both EPC staff and CEAC are recommending approval of 5 projects for funding as described above and in the attached project summary list.

EPC staff also recommends that the Commission authorize the Chair, on a continuing basis, to execute the approved PRF agreements in substantially the same format as the form PRF Agreement drafted by the Legal Department and that the EPC Chair, after staff consultation, may execute future amendments that involve non-material changes or reasonable deadline extensions as may be necessary from time to time. The minor amendments will not involve changes in funding.

List of Attachments: Application summary sheet

2016 Project Requests for Pollution Recovery Funds

A16-01 Hillsborough River Pollution Prevention Project

Applicant: **Keep Tampa Bay Beautiful**

Project Details This project proposes to terminate litter behavior related to water pollution. The project will focus efforts to influence specific communities located in areas along the Hillsborough River. The project will identify areas in greater need of litter prevention, education, outreach and technology. Residents will be educated on the flow of litter from land to water through hands on activities including the use of SeaBins, WaterGoats, and Eco-Tours through the WET program.

PRF Request: \$45,000.00

Project Manager: Christina Arenas

Total Cost: \$89,000.00

Phone: 813-221-8733

EPC Staff Recommendation: **Recommended For Partial Funding of \$20,160.00**

A16-02 Restoration of Nature Trail Property

Applicant: **Sun City Center Audubon Club**

Project Details This project proposes the ground eradication of invasive exotic species within a 15 acre tract owned by the Sun City Center CA and the adjoining stormwater conveyance owned by Hillsborough County that connects Cypress Creek and North Lake. Invasives include but are not limited to: water hyacinth, Japanese climbing fern, cogon grass, ear pod tree, carrotwood, Peruvian primrose, and Brazilian pepper.

PRF Request: \$20,000.00

Project Manager: Melanie Higgins

Total Cost: \$30,000.00

Phone: 813-625-1271

EPC Staff Recommendation: **Recommended For Funding**

A16-03 Purchase of Additional Water Truck

Applicant: **EnviroFocus Technologies, LLC dba Gopher Resource**

Project Details This project proposes to control sources of fugitive emissions by using wet suppression on roadways, paved areas, and parking lots on and surrounding the property located at 1901 North 66th street, Tampa, Florida, and occupied by EnviroFocus Technologies, LLC dba Gopher Resource. Gopher Resource is required by the Federal National Emissions Standards for Hazardous Air Pollutants (NESHAP) and Title V Air Operating Permit 0570057-031-AV to perform work practices in order to control fugitive dust emissions created by activity associated with the operation of its facility. A new water truck is needed to supplement the existing water truck to control particulate emissions created by vehicular traffic and windy weather conditions. PRF Grant Monies will go directly to the cost of purchasing an additional water truck.

PRF Request: \$50,000.00

Project Manager: Angela Fogarty

Total Cost: \$150,000.00

Phone: 813-744-5006

EPC Staff Recommendation: **Not Recommended For Funding**

2016 Project Requests for Pollution Recovery Funds

A16-04 Extreme Depths Outdoors

Applicant: **Extreme Depths Outdoors, LLC**

Project Details This project proposes to bring awareness of non-native and invasive species such as Lionfish and wild hogs in Florida through educational based programming called webisodes (web based television). The project goal is to create at a minimum of six (6) to eight (8) episodes. The project seeks to indirectly alleviate the long-term negative impact of invasives and non-native species by promoting aggressive, consistent, and thoughtful management programs on land and sea to mitigate the adverse effects on local habitat. The project shall also help to reduce the populations of Lionfish and wild hogs through trapping, spearfishing, bow fishing, fishing, capturing, and hunting.

PRF Request: \$50,000.00

Project Manager: Travis Horn

Total Cost: \$175,000.00

Phone: 813-770-4781

EPC Staff Recommendation: **Not Recommended For Funding**

A16-05 Bahia Beach Invasive Species Management

Applicant: **Hillsborough County/Conservation & Environmental Lands Management**

Project Details This project proposes to remove highly invasive species from important ecological communities, including mangrove forests, coastal hydric hammock and salt barrens in the Bahia Beach area. The project will also construct a public exhibit for seasonal display in the on-site kiosk. The exhibit will explain the effects of target invasive species on local wildlife and wildlife habitat, ecosystem functions and services, and the local economy.

PRF Request: \$31,500.00

Project Manager: Mary Barnwell

Total Cost: \$34,156.00

Phone: 813-671-7754

EPC Staff Recommendation: **Recommended For Funding**

A16-06 Patent Scaffolding Company Parking Lot Paving Project (Now owned by Gopher Resource)

Applicant: **EnviroFocus Technologies, LLC dba Gopher Resource**

Project Details This project proposes to pave the Patent Scaffolding Company Parking Lot located at 6811 East 14th Ave. North, Tampa, Florida 33619. The parking lot is located at the entrance of EnviroFocus Technologies, LLC dba Gopher Resource. Gopher Resource is required by the Federal National Emissions Standards for Hazardous Air Pollutants (NESHAP) and Title V Air Operating Permit 0570057-031-AV to perform work practices in order to control fugitive dust emissions created by activity associated with the operation of its facility. This project is directed toward mitigating a source of particulate matter (PM) by applying asphalt paving over the existing unpaved parking lot. The parking lot currently consists of crushed asphalt and dirt. PRF Grant Monies will go directly to the cost of paving the Patent Scaffolding Company Parking Lot.

PRF Request: \$50,000.00

Project Manager: Angela Fogarty

Total Cost: \$181,810.00

Phone: 813-744-5006

EPC Staff Recommendation: **Not Recommended For Funding**

2016 Project Requests for Pollution Recovery Funds

A16-07 The Florida Aquarium Storm Water Trail Refurbishment

Applicant: **The Florida Aquarium, Inc.**

Project Details This project proposes to replace the signage surrounding the Storm Water Trail with new, updated signs. After 13 years the original signs are aging and the physical surfaces are scratched, cracking and fading to the point where it is difficult to read and they are not as impactful. The newly developed signage will draw more visitors to read the signage and educate themselves on the dangers of runoff pollution and what they can do to help. The placement of the signage is along the walkway to the entrance of the building and will be highly visible to each visitor that parks in the Aquarium lot and walks to the front entrance.

PRF Request: \$15,000.00

Project Manager: Heather Frazier

Total Cost: \$15,000.00

Phone: 813-367-4032

EPC Staff Recommendation: **Recommended For Funding**

A16-08 Watershed Investigations

Applicant: **The Florida Aquarium, Inc.**

Project Details This project will support 5 Hillsborough County Title I schools (75% or more of students are enrolled in the free or reduced lunch program) to attend classes at the Florida Center for Technology and Conservation, a unique partnership among the Aquarium, Tampa Electric Company, and the Florida Fish and Wildlife Conservation Commission. This site in Apollo Beach features diverse watershed habitats that students will study, and then use critical thinking skills to predict how climate change will impact their region in five years as well as 50 years from now. Activities and curriculum will align with state science standards for the year. This program inspires bright, intelligent students, who would not otherwise have this opportunity, to become our future environmental advocates and to learn of the importance of protecting our natural resources in the state of Florida. Up to 660 5th grade students from Title I schools will participate.

PRF Request: \$55,477.00

Project Manager: Debbi Stone

Total Cost: \$55,477.00

Phone: (813) 367-4085

EPC Staff Recommendation: **Recommended For Funding**

Number of Applications: **8**

Total Amount Requested: **\$316,977.00**



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: September 15, 2016

Subject: Executive Director's Evaluation Procedural Briefing

Agenda Section: Regular Agenda

Division: Legal and Administrative Services Division

Recommendation: Receive Evaluation Forms

Brief Summary: Evaluation forms will be distributed during the EPC Board meeting. These forms have been used in the past to evaluate the performance of the EPC Executive Director. In the near future, Ms. Dougherty will be scheduling appointments with each Commissioner to discuss the accomplishments of the Agency and present appropriate data to assist the Commissioners in objectively measuring her performance. Please complete the evaluation forms and return them to Commissioner Miller's office by October 17, 2016. The results will be compiled and presented during the next EPC Board meeting, currently scheduled for October 20, 2016.

Financial Impact: No Financial Impact

Background: The Executive Director is evaluated once a year generally following the Agency's Annual Report. In order to assist the Commissioners in their evaluation, each will receive a copy of the Board approved performance goals for 2016 indicating how the Agency is doing. These were set at the December meeting and are updated quarterly as part of the agenda backup. Also for the Board's consideration, the Executive Director will provide other supporting documents at the meeting.

List of Attachments: Assessment Ranking Criteria Sheet
Assessment Sheet

PERFORMANCE EVALUATION

Janet Dougherty, Executive Director
Environmental Protection Commission of Hillsborough County

October 20, 2016

ASSESSMENT RANKING CRITERIA

Ranking: Behaviors & Accomplishments

HIGHEST

- 5 - Behaviors/Accomplishments are outstanding and as such are obvious to others in County government and to members of the Community.
- 4 - Behaviors/Accomplishments are excellent and recognized as more than just competent in that expectations are exceeded in the area of responsibility.
- 3 - Behaviors/Accomplishments are good in that expectations are consistently met for the areas of responsibility.
- 2 - Behaviors/Accomplishments are adequate but fall below expectations for the area of responsibility.
- 1 - Behaviors/Accomplishments are below an acceptable level of expectations for the area of responsibility.

LOWEST

**JANET DOUGHERTY
EXECUTIVE DIRECTOR, ENVIRONMENTAL PROTECTION COMMISSION
2016 ASSESSMENT**

BEHAVIORS							
Leadership	Communication	Responsiveness	Respect & Fair Treatment	Quality of Staff Work	Service to the Community	Problem Solving	Management of Organization

ACCOMPLISHMENT OF GOALS				
Environmental Protection Excellence	Successful / Engaged Workforce	Customer/Partner Focused Excellence	Fiscal Responsibility	Continuous Improvement

PERFORMANCE MEASURES ON CORE FUNCTIONS					
Timely Delegated State Permit Processing	Timely Port Authority Permit Processing	Timely Local EPC Permit Processing	Timely Compliance	Timely Complaint Investigations	Timely Enforcement

Comments: