

EPC COMMISSIONERS

Lesley "Les" Miller, Jr., *Chair*
Victor D. Crist, *Vice Chair*
Kevin Beckner
Ken Hagan
Al Higginbotham
Sandra L. Murman
Stacy White



Richard Garrity, Ph.D.
Executive Director

Richard Tschantz, Esq.
General Counsel

**EPC MEETING AGENDA
DECEMBER 18, 2014**

Meetings commence at 9:00 a.m.

601 East Kennedy Boulevard, Tampa, FL

County Center Board Room 2nd Floor

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF CHANGES TO THE AGENDA

REMOVAL OF CONSENT AGENDA ITEMS FOR QUESTIONS, COMMENTS, or SEPARATE VOTE

I. PUBLIC COMMENT

Three (3) Minutes Are Allowed for Each Speaker (unless the Commission directs differently)

II. CITIZENS' ENVIRONMENTAL ADVISORY COMMITTEE

Summary of recent CEAC meeting by CEAC Chair

III. CONSENT AGENDA

- A. Approval of Meeting Minutes: October 16, 2014.....3
- B. Monthly Activity Reports – October & November 20147
- C. Pollution Recovery Fund Report – October & November 2014.....19
- D. Legal Case Summary – November & December 2014.....21
- E. EPA Clean Power Plant Rule25
- F. Pollution Recovery Fund Grant 14-03 – Direct Pay to Contractor.....27

IV. CERTIFICATE of COMMENDATION TO MR. TOM LaFOUNTAIN.....29

V. WATER MANAGEMENT DIVISION

Artificial Reef Program Update.....31

VI. AIR MANAGEMENT DIVISION

Action Plan Update – Enhanced Outreach.....33

VII. LEGAL AND ADMINISTRATIVE SERVICES DIVISION

- A. On-Line Applications and E-Pay.....35
- B. Legislative Policy Update.....37
- C. Strategic Planning for 2015 and Proposed Board Calendar.....39

VIII. EXECUTIVE DIRECTOR REPORT

- A. EPC Membership and Dues Payment for Tampa Bay Estuary Program
- B. Recruitment of Executive Director Procedures: Bring back options at next meeting
- C. Possible Planning on January/February 2015 EPC Board Meeting
- D. Update regarding EPA Air Program Technical Systems Audit

Any person who might wish to appeal any decision made by the EPC regarding any matter considered at the forthcoming public hearing or meeting is hereby advised that they will need a record of the proceedings, and for such purpose they may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based.

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An agency with values of environmental stewardship in a culture of fairness and cooperation.

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OCTOBER 16, 2014 - ENVIRONMENTAL PROTECTION COMMISSION - DRAFT MINUTES

The Environmental Protection Commission (EPC), Hillsborough County, Florida, met in Regular Meeting, scheduled for Thursday, October 16, 2014, at 9:00 a.m., in the Boardroom, Frederick B. Karl County Center, Tampa, Florida.

The following members were present: Chairman Lesley Miller Jr. and Commissioners Victor Crist (arrived at 9:13 a.m.), Ken Hagan, Al Higginbotham (arrived at 9:05 a.m.), Sandra Murman, and Mark Sharpe.

The following member was absent: Commissioner Kevin Beckner.

▶ Chairman Miller called the meeting to order at 9:03 a.m.

▶ INVOCATION AND PLEDGE OF ALLEGIANCE

CHANGES TO THE AGENDA

▶ Dr. Richard Garrity, EPC Executive Director, reviewed the changes to the agenda. ▶ Chairman Miller sought a motion to approve the changes to the agenda. **Commissioner Murman so moved, seconded by Commissioner Sharpe, and carried four to zero.** (Commissioners Crist and Higginbotham had not arrived; Commissioner Beckner was absent.)

I. PUBLIC COMMENT - ▶ None.

II. CITIZENS ENVIRONMENTAL ADVISORY COMMITTEE (CEAC)

Summary of recent CEAC meeting by CEAC Chairman

▶ Dr. Garrity shared current CEAC activities.

III. CONSENT AGENDA

- A. Approval of Minutes: September 18, 2014
- B. Monthly Activity Report - September 2014
- C. Pollution Recovery Fund (PRF) Report - September 2014
- D. Legal Case Summary, October 2014
- E. Select Performance Measure Goals for 2014
- F. 2014 Third Quarter Action Plan Updates

THURSDAY, OCTOBER 16, 2014 - DRAFT MINUTES

▶ After Chairman Miller inquired about changes, **Commissioner Murman moved consent, seconded by Commissioner Sharpe, and carried five to zero.** (Commissioner Crist had not arrived; Commissioner Beckner was absent.)

IV. WATER MANAGEMENT DIVISION

A. Ten-Year Water Quality Monitoring Update

▶ Mr. Tom Ash, EPC, presented the update, as furnished in background material.

B. Approval of 2014 PRF Grant Projects

▶ Ms. Laura Thorne, EPC, highlighted background material. After requesting the projects be voted on individually, ▶ Chairman Miller sought a motion to accept the first project. **Commissioner Murman so moved, seconded by Commissioner Crist, and carried six to zero.** (Commissioner Beckner was absent.) Following dialogue, ▶ Chairman Miller called for a motion to approve the agricultural pesticide collection and education day project. **Commissioner Murman so moved, seconded Commissioner Sharpe, and carried six to zero.** (Commissioner Beckner was absent.)

Subsequent to item description, ▶ Chairman Miller sought a motion to accept the East Lake watershed education project. **Commissioner Murman so moved, seconded by Commissioner Crist, and carried six to zero.** (Commissioner Beckner was absent.) Upon Ms. Thorne reading the motion language, ▶ Chairman Miller called for a motion to accept the recommendations. **Commissioner Murman so moved, seconded by Commissioner Sharpe, and carried six to zero.** (Commissioner Beckner was absent.)

V. WETLANDS MANAGEMENT DIVISION

A. Request for Commission Action to Allow Staff to Complete Negotiations with the Florida Department of Environmental Protection for Additional Delegation Under the Environmental Resource Permitting Rule

▶ Dr. Scott Emery, Director, EPC Wetlands Management Division, summarized background material. ▶ **Commissioner Murman moved approval, seconded by Commissioner Sharpe, and carried five to zero.** (Commissioner Crist had not arrived; Commissioner Beckner was absent.)

THURSDAY, OCTOBER 16, 2014 - DRAFT MINUTES

- B. Request Commission Action to Allow Staff to Complete Negotiations With the Florida Fish and Wildlife Conservation Commission for Delegation of Aquatic Plant Control Permitting

▶ Dr. Emery elaborated on the item, as contained in background material.

▶ **Commissioner Murman moved approval, seconded by Commissioner Sharpe, and carried five to zero.** (Commissioner Crist had not arrived; Commissioner Beckner was absent.)

- C. Informational Item Regarding Ongoing Staff Activities in Cooperation With Port Tampa Bay Regarding Potential Rule Revisions

▶ Dr. Emery highlighted background material. Commissioner Murman stressed the importance of the item.

- D. Informational Item Regarding Increasing Citizen Concerns Over Shoreline Erosion Problems on Lakes With Wake-Boarding Vessels

▶ Dr. Emery reviewed background material. Dialogue ensued on contacting Shoreline Solutions Incorporated about wave attenuation devices, implementing step walls, and EPC staff discussing the Apollo Beach Nature Preserve restoration project with Mr. Forest Turbiville, Interim Director, Regional Parks/Conservation Land Management.

VI. LEGAL AND ADMINISTRATIVE SERVICES

- A. Civil Service Job Classification and Pay-Range Study for EPC

▶ EPC General Counsel Richard Tschantz detailed the item, as included in background material, and recognized Ms. Barbara Hitzemann, Civil Service Office.

- B. EPC Executive Director Annual Evaluation

▶ After Attorney Tschantz touched on distributed background material, Dr. Garrity thanked the EPC Board and staff.

OFF-THE-AGENDA ITEMS

▶ Chairman Miller congratulated Ms. Joyce Moore, EPC, on her upcoming marriage.

THURSDAY, OCTOBER 16, 2014 - DRAFT MINUTES

▶ After praising efforts to improve the EPC and contributions to environmental issues, Dr. Garrity read a commendation and presented a gift to Commissioner Sharpe. Comments ensued.

▶ There being no further business, the meeting was adjourned at 10:04 a.m.

READ AND APPROVED: _____
CHAIRMAN

ATTEST:
PAT FRANK, CLERK

By: _____
Deputy Clerk

CW

DRAFT

**FY 15 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

		<u>OCT</u>	<u>NOV</u>
A. Public Outreach/Education Assistance			
1	Phone calls	142	146
2	Literature Distributed		0
3	Presentations	5	4
4	Media Contacts		4
5	Internet	34	37
6	Host/Sponsor Workshops, Meetings, Special Events		
B. Industrial Air Pollution Permitting			
1	Permit Applications received (Counted by Number of Fees Received)		
	a. Operating	4	1
	b. Construction	4	4
	c. Amendments / Transfers / Extensions	2	1
	d. Title V Operating:	1	0
	e. Permit Determinations	2	1
	f. General	0	1
2	Delegated Permits Issued by EPC and Non-delegated Permits Recommended to DEP for Approval (¹ Counted by Number of Fees Collected)-(² Counted by Number of Emission Units affected by the Review):		
	a. Operating ¹	6	2
	b. Construction ¹	1	4
	c. Amendments / Transfers / Extensions ¹	0	2
	d. Title V Operating ²	3	0
	e. Permit Determinations ²	7	2
	f. General	2	1
3	Intent to Deny Permit Issued	0	0
C. Administrative Enforcement			
1	New cases received	3	0
2	On-going administrative cases		
	a. Pending	3	3
	b. Active	5	3
	c. Legal	1	1
	d. Tracking compliance (Administrative)	8	10
	e. Inactive/Referred cases	0	0
	TOTAL	17	17
3	NOIs issued	0	0
4	Citations issued	0	0
5	Consent Orders Signed	1	2
6	Contributions to the Pollution Recovery Fund	\$75,400.00	\$10,025.00
7	Cases Closed	0	0
D. Inspections			
1	Industrial Facilities	16	9
2	Air Toxics Facilities		

**FY 15 - MONTHLY ACTIVITIES REPORT
AIR MANAGEMENT DIVISION**

	<u>OCT</u>	<u>NOV</u>
a. Area Sources (i.e. Drycleaners, Chrome Platers, etc.)	0	1
b. Major Sources	5	3
3 Asbestos Demolition/Renovation Projects	22	19
E. Open Burning Permits Issued	4	2
F. Number of Division of Forestry Permits Monitored	287	2686
G. Total Citizen Complaints Received	53	52
H. Total Citizen Complaints Closed	26	31
I. Noise Complaints Received by EPC (Chapter 1-10)	17	24
J. Noise Complaints Received by Sheriff's Office (County Ord. #12-12)	341	405
K. Number of cases EPC is aware that both EPC & Sheriff responded		5
L. List of Historical Sources EPC is aware that both EPC & Sheriff responded	0	
a. The Rack (3)		
b. 12302 Big Bend		
c. Lake Keystone		
d. Pro Way Recycling (2)		
e. Cheval Athletic Club		
f. Dixie Dockside		
g. 2 Gardenias La Casa De Le Musica Cubana (2)		
h. Airboats on Thonotosassa Lake		
i. Dixie Dockside		
j. Twilight Zone		
k. South Fork - Park		
M. Noise Sources Monitored:	4	2
N. Air Program's Input to Development Regional Impacts:	2	3
O. Test Reports Reviewed:	33	26
P. Compliance:		
1 Warning Notices Issued	5	2
2 Warning Notices Resolved	0	1
3 Advisory Letters Issued	6	5
Q. AOR'S Reviewed	0	0
R. Permits Reviewed for NESHAP Applicability	3	1
S. Planning Documents coordinated for Agency Review	2	11

**FY 15 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

OCT NOV

A. ENFORCEMENT

1.	New cases received	-	-
2.	On-going administrative cases	49	47
	Pending	1	1
	Active	18	17
	Legal	3	3
	Tracking Compliance (Administrative)	26	25
	Inactive/Referred Cases	1	1
3.	NOI's issued	-	-
4.	Citations issued	-	-
5.	Consent Orders and Settlement Letter Signed	-	-
6.	Civil Contributions to the Pollution Recover Fund (\$)	\$ -	\$ -
7.	Enforcement Costs Collected (\$)	\$ -	\$ -
8.	Cases Closed	-	2

B. SOLID AND HAZARDOUS WASTE

1.	FDEP Permits Received	0	0
2.	FDEP Permits Reviewed	0	0
3.	EPC Authorization for Facilities NOT Requiring DEP Permit	4	1
4.	Other Permits and Reports		
	County Permits Received	1	2
	County Permits Reviewed	9	6
	Reports Received (SW/HW + SQG)	15	15
	Reports Reviewed (SW/HW + SQG)	26	14
5.	Inspections (Total)		
	Complaints (SW/HW + SQG)	12	6
	Compliance/Reinspections (SW/HW + SQG)	10	5
	Facility Compliance	15	4
	Small Quantity Generator Verifications	134	151
	P2 Audits	0	0
6.	Enforcement (SW/HW + SQG)		
	Complaints Received	14	6
	Complaints Closed	10	5
	Warning Notices Issued	2	0
	Warning Notices Closed	0	0
	Compliance Letters	88	114
	Letters of Agreement	0	0
	Agency Referrals	3	1
7.	Pamphlets, Rules and Material Distributed	131	153

C. STORAGE TANK COMPLIANCE

1.	Inspections		
	Compliance	81	64
	Installation	6	9
	Closure	2	7
	Compliance Re-Inspections	3	2
2.	Installation Plans Received	5	6

**FY 15 - MONTHLY ACTIVITIES REPORT
WASTE MANAGEMENT DIVISION**

	<u>OCT</u>	<u>NOV</u>
3. Installation Plans Reviewed	4	5
4. Closure Plans & Reports		
Closure Plans Received	1	1
Closure Plans Reviewed	1	1
Closure Reports Received	2	-
Closure Reports Reviewed	-	-
5. Enforcement		
Non-Compliance Letters Issued	54	40
Warning Notices Issued	-	-
Warning Notices Closed	-	-
Cases Referred to Enforcement	-	-
Complaints Received	2	2
Complaints Investigated	2	2
Complaints Referred	-	-
6. Discharge Reporting Forms Received	5	-
7. Incident Notification Forms Received	5	7
8. Cleanup Notification Letters Issued	-	-

D. STORAGE TANK CLEANUP

1. Inspections	20	
2. Reports Received	79	53
3. Reports Reviewed	77	47
Site Assessment Received	8	6
Site Assessment Reviewed	3	8
Source Removal Received	1	3
Source Removal Reviewed	2	1
Remedial Action Plans (RAP'S) Received	2	1
Remedial Action Plans (RAP'S) Reviewed	1	2
Site Rehabilitation Completion Order/No Further Action Rec'	2	1
Site Rehabilitation Completion Order/No Further Action Rev	2	-
Active Remediation/Monitoring Received	10	16
Active Remediation/Monitoring Reviewed	12	11
Others Received	56	26
Others Reviewed	57	25

E. RECORD REVIEWS

19	19
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F. LEGAL PIR'S

18	26
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**FY 15 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

		<u>OCT</u>	<u>NOV</u>
A. ENFORCEMENT			
1.	New Enforcement Cases Received	-	1
2.	Enforcement Cases Closed	-	-
3.	Enforcement Cases Outstanding	16	15
4.	Enforcement Documents Issued	2	2
5.	Recovered Costs to the General Fund	\$ -	\$1,300
6.	Contributions to the Pollution Recovery Fund	\$ -	\$7,375
B. PERMITTING/PROJECT REVIEW - DOMESTIC			
1.	Permit Applications Received	15	17
	a. Facility Permit	2	1
	(i) Types I and II	1	-
	(ii) Type III	1	1
	b. Collection Systems - General	7	4
	c. Collection systems-Dry Line/Wet Line	6	13
	d. Residuals Disposal	-	-
2.	Permit Applications Approved	30	21
	a. Facility Permit	3	-
	b. Collection Systems - General	5	5
	c. Collection systems-Dry Line/Wet Line	7	4
	d. Residuals Disposal	-	-
	e. Final Construction Approval	15	12
3.	Permit Applications Recommended for Disapproval	-	-
	a. Facility Permit	-	-
	b. Collection Systems - General	-	-
	c. Collection systems-Dry Line/Wet Line	-	-
	d. Residuals Disposal	-	-
4.	Permit Applications (Non-Delegated)		
	a. Recommended for Approval	1	-
5.	Permits Withdrawn	-	-
	a. Facility Permit	-	-
	b. Collection Systems - General	-	-
	c. Collection systems-Dry Line/Wet Line	-	-
	d. Residuals Disposal	-	-
6.	Permit Applications Outstanding	22	20
	a. Facility Permit	6	7
	b. Collection Systems - General	9	1
	c. Collection systems-Dry Line/Wet Line	7	12
	d. Residuals Disposal	-	-
7.	Permit Determination	7	-
8.	Special Project Reviews	-	-

**FY 15 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

		<u>OCT</u>	<u>NOV</u>
	a. Reuse	-	-
	b. Residuals/AUPs	-	-
	c. Others	-	-
C. INSPECTIONS - DOMESTIC			
1.	Compliance Evaluation	8	7
	a. Inspection (CEI)	5	7
	b. Sampling Inspection (CSI)	3	-
	c. Toxics Sampling Inspection (XSI)	-	-
	d. Performance Audit Inspection (PAI)	-	-
2.	Reconnaissance	31	17
	a. Inspection (RI)	5	-
	b. Sample Inspection (SRI)	-	1
	c. Complaint Inspection (CRI)	26	16
	d. Enforcement Inspection (ERI)	-	-
3.	Engineering Inspections	22	19
	a. Reconnaissance Inspection (RI)	2	4
	b. Sample Reconnaissance Inspection (SRI)	-	-
	c. Residual Site Inspection (RSI)	-	-
	d. Preconstruction Inspection (PCI)	-	-
	e. Post Construction Inspection (XCI)	19	15
	f. On-site Engineering Evaluation	1	-
	g. Enforcement Reconnaissance Inspection (ERI)	-	-
D. PERMITTING/PROJECT REVIEW - INDUSTRIAL			
1.	Permit Applications Received	1	5
	a. Facility Permit	1	5
	(i) Types I and II	-	-
	(ii) Type III with Groundwater Monitoring	-	-
	(iii) Type III w/o Groundwater Monitoring	-	5
	b. General Permit	-	-
	c. Preliminary Design Report	-	-
	(i) Types I and II	-	-
	(ii) Type III with Groundwater Monitoring	1	-
	(iii) Type III w/o Groundwater Monitoring	-	-
2.	Permits Recommended to DEP for Approval	1	-
3.	Special Project Reviews	-	4
	a. Facility Permit	-	4
	b. General Permit	-	-
4.	Permitting Determination	-	-
5.	Special Project Reviews	53	32

**FY 15 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

		<u>OCT</u>	<u>NOV</u>
	a. Phosphate	13	11
	b. Industrial Wastewater	7	14
	c. Others	33	7
E. INSPECTIONS - INDUSTRIAL			
1.	Compliance Evaluation (Total)	8	13
	a. Inspection (CEI)	8	12
	b. Sampling Inspection (CSI)	-	1
	c. Toxics Sampling Inspection (XSI)	-	-
	d. Performance Audit Inspection (PAI)	-	-
2.	Reconnaissance (Total)	26	17
	a. Inspection (RI)	7	3
	b. Sample Inspection (SRI)	-	-
	c. Complaint Inspection (CRI)	19	14
	d. Enforcement Inspection (ERI)	-	-
3.	Engineering Inspections (Total)	11	7
	a. Compliance Evaluation (CEI)	11	7
	b. Sampling Inspection (CSI)	-	-
	c. Performance Audit Inspection (PAI)	-	-
	d. Complaint Inspection (CRI)	-	-
	e. Enforcement Reconnaissance Inspections (ERI)	-	-
F. INVESTIGATION/COMPLIANCE			
1.	Citizen Complaints		
	a. Domestic	33	22
	(i) Received	14	11
	(ii) Closed	19	11
	b. Industrial	35	24
	(i) Received	19	11
	(ii) Closed	16	13
2.	Warning Notices		
	a. Domestic	-	2
	(i) Issued	-	2
	(ii) Closed	-	-
	b. Industrial	2	1
	(i) Issued	1	-
	(ii) Closed	1	1
3.	Non-Compliance Advisory Letters	-	6
4.	Environmental Compliance Reviews	192	124
	a. Industrial	27	9
	b. Domestic	165	105

**FY 15 - MONTHLY ACTIVITIES REPORT
WATER MANAGEMENT DIVISION**

		<u>OCT</u>	<u>NOV</u>
	5. Special Project Reviews	19	25
G. RECORD REVIEWS			
	1. Permitting Determination	2	3
	2. Enforcement	-	-
H. ENVIRONMENTAL SAMPLES ANALYZED/REPORTS REVIEWED (LAB)			
	1. Air division	68	35
	2. Waste Division	-	-
	3. Water Division	17	5
	4. Wetlands Division	-	-
	5. ERM Division	171	167
	6. Biomonitoring Reports	-	-
	7. Outside Agency	29	22
I. SPECIAL PROJECT REVIEWS			
	1. DRIs	1	4
	2. ARs	-	-
	3. Technical Support	-	-
	4. Other	2	4

**FY 15 - MONTHLY ACTIVITIES REPORT
WETLANDS MANAGEMENT DIVISION**

OCT NOV

ASSESSMENT REPORT

Agriculture Exemption Report

# Agricultural Exemptions Reviews	-	-
# Isolated Wetlands Impacted	-	-
# Acres of Isolated Wetlands Impacted	-	-
# Isolated Wetlands qualify for Mitigation Exemption	-	-
# Acres of Wetlands qualify for Mitigation Exemption	-	-

Development Services Reviews Performance Report

# of Reviews	95	39
Timeframes Met	97%	100%
Year to Date	98%	98%

Formal Wetland Delineation Surveys

Projects	4	16
Total Acres	29	272
Total Wetland Acres	2	42
# Isolated Wetlands < 1/2 Acre	2	6
Isolated Wetland Acreage	0.69	1.05

Construction Plans Approved

Projects	20	6
Total Wetland Acres	110	5
#Isolated Wetlands < 1/2 Acre	9	1
Isolated Wetland Acreage	2.33	0.14
Impacts Approved Acreage	5.67	0.14
Impacts Exempt Acreage	5.09	0.14

Mitigation Sites in Compliance

Ratio	21/22	6/7
Percentage	95%	86%

Compliance Actions

Acreage of Unauthorized Wetland Impacts	1.00	0.80
Acreage of Wtaer Quality Impacts	0.00	0.00
Acreage Restored	1.1	0.2

TPA Minor Work Permit

Permit Issued	33	26
Permits Issued Fiscal Year 2014	33	59
Cumulative Permits Issue Since TPA Delegation (07/09)	1110	1136

REVIEW TIMES

# of Reviews	426	309
% On Time	96%	94%
% Late	4%	6%

**FY 15 - MONTHLY ACTIVITIES REPORT
WETLANDS MANAGEMENT DIVISION**

OCT NOV

A. General

1.	Telephone conferences	613	513
2.	Unscheduled Citizen Assistance	412	182
3.	Scheduled Meetings	282	253
4.	Correspondence	2,649	1,716
1/ 5.	Interagency Coordination	75	58
1/ 6.	Trainings	17	8
1/ 7.	Public Outreach/Education	-	3
1/ 8.	Quality Control	19	45

B. Assessment Reviews

1.	Wetland Delineations	26	19
2.	Surveys	9	13
3.	Miscellaneous Activities in Wetland	18	18
4.	Mangrove	10	9
5.	Notice of Exemption	5	2
6.	Impact/Mitigation Proposal	8	5
7.	Tampa Port Authority Reviews	91	71
8.	Wastewater Treatment Plants (FDEP)	-	-
9.	Development Regn'l Impact (DRI) Annual Report	-	-
10.	On-Site Visits	88	90
11.	Phosphate Mining	3	1
12.	Comp Plan Amendment (CPA)	-	-
1/ 13.	AG SWM	2	-
	Sub-Total		

Planning and Growth Management Review

14.	Land Alteration/Landscaping	3	2
15.	Land Excavation	-	-
16.	Rezoning Reviews	17	8
17.	Site Development	9	22
18.	Subdivision	31	36
19.	Wetland Setback Encroachment	2	1
20.	Easement/Access-Vacating	-	-
21.	Pre-Applications	35	25
1/ 22.	Agriculture Exemption		1
	Sub-Total		
	Total Assessment Review Activities		

C. Investigation and Compliance

1.	Warning Notices Issued	7	8
2.	Warning Notices Closed	8	2
1/ 3.	Complaints Closed	43	18
4.	Complaint Inspections	42	21
5.	Return Compliance Inspections for Open Cases	44	15

**FY 15 - MONTHLY ACTIVITIES REPORT
WETLANDS MANAGEMENT DIVISION**

	<u>OCT</u>	<u>NOV</u>
6. Mitigation Monitoring Reports	10	7
7. Mitigation Compliance Inspections	19	3
8. Erosion Control Inspections	4	4
9. MAIW Compliance Site Inspections	6	9
10. TPA Compliance Site Inspections	45	25
2/ # Mangrove Compliance Site Inspections	3	-
1/ # Conservation Easement Inspection	8	3

D. Enforcement

1. Active Cases	11	11
2. Legal Cases	2	2
3. Number of "Notice of Intent to Initiate Enforcement"	-	3
4. Number of Citations Issued	-	-
5. Number of Consent Orders Signed	4	3
6. Administrative - Civil Cases Closed	6	4
7. Cases Referred to Legal Department	2	2
8. Contributions to Pollution Recovery	\$ 7,950	\$2,530
9. Enforcement Costs Collected	\$ 1,057	\$672

E. Ombudsman

1. Agriculture	2	-
2. Permitting Process & Rule Assistance	-	1
3. Staff Assistance	-	7
4. Citizen Assistance	-	1

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**ENVIRONMENTAL PROTECTION COMMISSION
OF HILLSBOROUGH COUNTY
FY 15 POLLUTION RECOVERY FUND
10/1/2014 through 11/30/2014**

REVENUE		EXPENDITURES		RESERVES		NET PRF
Beginning Balance	\$ 537,486	Artificial Reef	\$ 24,632	Minimum Balance	\$ 120,000	
Interest	\$ 970	Open Projects	\$ 285,733	Proj. FY 16 Budgets	\$ 24,632	
Deposits	\$ 105,050			Asbestos Removal	\$ 5,000	
Fund 10132 Balance	\$ 210,964					
Total	\$ 854,470	Total	\$ 310,365	Total	\$ 149,632	\$ 394,473

PROJECT		Project Amount	Project Balance
FY 12 Projects			
Bahia Beach Mangrove Enhancement	10131.102063.581990.5370.1187	\$ 56,700	\$ 56,700
USGS Partnership	10131.102063.581990.5370.1188	\$ 25,000	\$ 18,750
		\$ 81,700	\$ 75,450
FY 13 Projects			
USF Fertilizer Study Peer Review	10131.102063.581990.5370.1189	\$ 25,000	\$ 25,000
Community Partnering Program	10131.102073.582990.5370.0000	\$ 15,000	\$ 15,000
		\$ 40,000	\$ 40,000
FY 14 Projects			
Mercury Collection Public Education	10131.102063.581990.5370.1176	\$ 5,000	\$ 5,000
Electric Car Charging Station Software	10131.102063.581990.5370.1175	\$ 4,200	\$ 2,800
Audubon Oyster Bar Restoration	10131.102063.582990.5370.1177	\$ 50,000	\$ 33,230
Lake Magdalene Outfall	10131.102063.582990.5370.1178	\$ 50,000	\$ 50,000
		\$ 109,200	\$ 91,030
FY 15 Projects			
TBW Rock Ponds Wetland Restoration	10131.102063.582990.5370.1247	\$ 50,000	\$ 50,000
Agricultural Pesticide Collection Day	10131.102063.581990.5370.1248	\$ 24,241	\$ 24,241
East Lake Watershed Edu. & Restoratio	10131.102063.582990.5370.1249	\$ 5,012	\$ 5,012
		\$ 79,253	\$ 79,253
			\$ 285,733

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Monthly Legal Case Summary – November and December 2014

Agenda Section: Consent Agenda

Item: Legal and Administrative Services Division

Recommendation: None, informational update.

Brief Summary: The EPC Legal Department provides a monthly summary of its ongoing civil, appellate and administrative matters.

Financial Impact: No Financial Impact anticipated; information update only.

Background: In an effort to provide the Commission with timely information regarding legal challenges, the EPC staff provides this monthly summary. The update serves not only to inform the Commission of current litigation but may also be used as a tool to check for any conflicts they may have in the event a legal matter is discussed by the Commission. The summary provides general details as to the status of the civil and administrative cases. There is also a listing of cases where parties have asked for additional time in order to allow them to decide whether they will file an administrative challenge to an agency action (e.g. – permitting decision or enforcement order), while concurrently attempting to seek resolution of the agency action.

EPC LEGAL DEPARTMENT MONTHLY REPORT
November and December 2014

I. ADMINISTRATIVE CASES

Jeffrey Willis and Terri Willis [14-EPC-008]: The Appellants filed a Notice of Appeal on July 3, 2014 challenging the issuance of the TPA Minor Work Permit No. 56663. On July 22, 2014 a Hearing Officer was appointed and the appeal was transferred to the Hearing Officer to conduct an administrative hearing in this matter. On July 25, 2014, the Hearing Officer issued an Order of Consolidation joining this appeal with two other appeals that challenge the same Agency decision; 14-EPC-005; 14-EPC-006; and 14-EPC-008. The parties are engaging in discovery and the matter has tentatively been scheduled for a hearing on the week of January 12, 2015. The hearing date will likely be moved again. (AZ)

Larry Kent and Julia Vincent Kent [14-EPC-006]: The Appellants filed a Notice of Appeal on July 3, 2014 challenging the issuance of the TPA Minor Work Permit No. 56663. On July 22, 2014 a Hearing Officer was appointed and the appeal was transferred to the Hearing Officer to conduct an administrative hearing in this matter. On July 25, 2014, the Hearing Officer issued an Order of Consolidation joining this appeal with two other appeals that challenge the same Agency decision; 14-EPC-005; 14-EPC-006; and 14-EPC-008. See above for current status. (AZ)

Randy Ogden and Mindy Ogden [14-EPC-005]: The Appellants filed a Notice of Appeal on July 1, 2014 challenging the issuance of the TPA Minor Work Permit No. 56663. On July 22, 2014 a Hearing Officer was appointed and the appeal was transferred to the Hearing Officer to conduct an administrative hearing in this matter. On July 25, 2014, the Hearing Officer issued an Order of Consolidation joining this appeal with two other appeals that challenge the same Agency decision; 14-EPC-005; 14-EPC-006; and 14-EPC-008. See above for current status. (AZ)

J.E. McLean, III and RaceTrac Petroleum, Inc. [12-EPC-014]: On October 24, 2012, the Appellants, RaceTrac Petroleum, Inc. and the property owner, filed a request for an extension of time to file an Appeal challenging the Executive Director's denial for wetland impacts on the corner of Lumsden and Kings Avenue. The extension was granted and the Appellants filed an appeal in this matter on December 7, 2012. A Hearing Officer has been assigned and conducted a case management conference. This matter has been placed in abeyance as the parties are discussing options.(AZ)

II. CIVIL CASES

WOB S. Tampa, LLC [14-EPC-003]: On May 15, 2014, the World of Beer in South Tampa filed a Complaint in Civil Court for declaratory and injunctive relief against the City of Tampa and EPC regarding noise pollution issues. A trial is set for early January 2015. The parties agreed at mediation to abate the litigation for six months and continue to negotiate. (RM)

Gregory S. Hart and Karin Hart [13-EPC-008]: On October 9, 2013, the Plaintiffs filed a Complaint in Civil Court against the EPC alleging defamation. The EPC filed a Motion to Dismiss. Subsequently the Plaintiffs filed a Motion for Default Judgment. A Motion Hearing was held on March 31, 2014 in which the Court heard both the Plaintiffs' Motion for Default and the EPC's Motion to Dismiss. The EPC's Motion to Dismiss was granted with leave to amend and the Plaintiff's Motion for Default was denied. The Plaintiff re-filed an amended complaint and the EPC answered it. The trial in this matter has been scheduled for the week of December 1-5, 2014. The EPC was granted a motion for summary judgment on the entire case. This case will be closed. (RT)

Greg and Karin Hart [LEPC10-004]: On March 18, 2010, the Commission granted authority to take legal action against the Defendants Mr. and Mrs. Greg Hart for various impacts to wetlands that are violations of the EPC Act, Chapter 1-11 (Wetland Rule), and a conservation easement encumbering the Defendants' property. On March 29, 2010, the EPC filed a civil lawsuit in Circuit Court. The case was consolidated with a related Hillsborough County case seeking an injunction to remove fill from a drainage canal. A second mediation on January 21, 2011, resulted in a very limited partial settlement with EPC and full settlement with the County. A jury trial was held the week of September 19, 2011. The jury returned a verdict in favor of the

EPC. Defendants filed a motion for new trial and an appeal of the jury verdict. The appeal was dismissed as premature and the request for a new trial was denied. The Defendants then appealed the denial of a new trial, which was dismissed. A Final Judgment Against Defendants was entered on March 5, 2012, requiring Defendants to restore the wetland and pay penalties. Defendants filed a Motion for Relief from Judgment dated May 22, 2012 and the court denied the motion on July 30, 2012. On July 31, 2012, the court awarded the EPC reasonable trial costs. The Harts moved for re-consideration of the Motion for Relief from Judgment denial and it was denied. An appeal of the denial was dismissed. The EPC moved for contempt for failure to restore the wetland, but the Court ordered the EPC to conduct the wetland remediation and to tax those costs to the Defendants. (RM)

Dubliner North, Inc. [LEPC09-015]: On September 17, 2009, the Commission granted authority to take legal action against Respondent for violations of the EPC Act and EPC Rules, Chapter 1-10 (Noise). A Citation to Cease and Order to Correct Violation was issued on July 24, 2009, the Respondent failed to appeal the citation and it became a final order of the Agency enforceable in court. On May 5, 2010 the EPC filed a civil lawsuit in Circuit Court. The Defendant did not respond to the complaint, thus a default was issued on September 30, 2010. A trial was set for the week of May 9, 2011. The parties attended court-ordered mediation on April 22, 2011. A Mediation Settlement Agreement was entered on April 22, 2011. On August 8, 2011, the EPC filed a Notice of Voluntary Dismissal. Defendant has not complied with the terms of the settlement, EPC filed a motion to enforce the Settlement and a hearing was held on August 2, 2012 and a Judgment Against Defendant was entered. The Defendant paid the negotiated penalty, but corrective actions are pending. The corporation sold the business. The legal case will be closed. (RM)

U.S. Bankruptcy Court in re Jerry A. Lewis [LEPC09-011]: On May 1, 2009, the U.S. Bankruptcy Court Middle District of Florida filed a Notice of Chapter 13 Bankruptcy Case regarding Jerry A. Lewis. On May 26, 2009, the EPC filed a Proof of Claim with the Court. The EPC's basis for the claim is a recorded judgment lien awarded in Civil Court against Mr. Lewis concerning unauthorized disposal of solid waste. The EPC obtained an award of stipulated penalties from the state court. The site remains out of compliance with applicable EPC solid waste regulations and no liens have been paid. The bankruptcy case is ongoing. (AZ)

Grace E. Poole and Michael Rissell [LEPC08-015]: Authority to take appropriate legal action against Grace E. Poole and Michael Rissell for failure to properly assess petroleum contamination in accordance with EPC and State regulations was granted on June 19, 2008. The property owner and/or other responsible party are required to initiate a site assessment and submit a Site Assessment Report. They have failed to do the required work and the EPC is attempting to obtain appropriate corrective actions. (AZ)

Petrol Mart, Inc. [LEPC07-018]: Authority to take appropriate action against Petrol Mart, Inc. to seek corrective action, appropriate penalties and recover administrative costs for improperly abandoned underground storage tanks and failure to address petroleum contamination was granted on June 21, 2007. The owner of the property is insolvent and the corporation inactive; however, the Waste Management Division intends on obtaining a judgment and lien on the property for the appropriate corrective actions. The Legal Department filed a civil lawsuit on September 26, 2007. The defendant was served with the lawsuit on October 12, 2007. The Court entered a default on November 9, 2007 for the Defendant's failure to respond. The EPC Legal Department set this matter for trial on March 26, 2008. The Court ruled in favor of EPC and entered a Default Judgment against the Defendant awarding all corrective actions, penalties of \$116,000 and costs of \$1,780. In the event the corrective actions are not completed the court also authorized the EPC to contract to have the site cleaned and to add those costs to the lien on the property. PRF monies were allocated in November 2008 to assist in remediating the site. The EPC has a lien on the property and will wait until the property is purchased by a new party and any remaining petroleum at the site, if necessary, will be remediated at that time. The case will be closed. (AZ)

Boyce E. Slusmeyer [LEPC10-019]: On Sept 20, 2001, the EPC staff received authority to take legal action for failure to comply with an Executive Director's Citation and Order to Correct Violation for the failure to initiate a cleanup of a petroleum-contaminated property. The Court entered a Consent Final Judgment on March 13, 2003. The Defendant has failed to perform the appropriate remedial actions for petroleum contamination on the property. The EPC filed a lawsuit on October 7, 2010 seeking injunctive relief and recovery of costs and penalties. The EPC is waiting for the lawsuit to be served. (AZ)

Thomas Jennings and Lorene Hall-Jennings [14-EPC011]: On October 7, 2014, the EPC was served with a Declaratory Action challenging the validity of a conservation easement conveyed to the EPC on September 16, 1997. The EPC Legal Department has responded to the lawsuit in an Answer and the case will move forward as appropriate. (AZ)

Saddlewood Investments, LLC v. Palencia Apartments, et al. [14-EPC012]: On October 13, 2014, the Plaintiff Saddlewood Investments, LLC served an amended lawsuit on the EPC for a statutory easement by way of necessity through a Conservation Easement held by the EPC. The Legal Department filed an Answer stating there remain other more suitable locations to access the landlocked parcel and the case will move forward as appropriate. (AZ)

III. PENDING ADMINISTRATIVE CHALLENGES

The following is a list of cases assigned to the EPC Legal Department that are not in litigation, but a party has asked for an extension of time to file for administrative litigation in an effort to negotiate a settlement prior to forwarding the case to a Hearing Officer. The below list may also include waiver or variance requests.

(NONE)



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: EPA Clean Power Plant Rule

Agenda Section: Consent Agenda

Item: Air Management Division

Recommendation: EPC staff has reviewed the EPA proposed 2014 Clean Power Plant Rule and recommends that no action be taken at this time; however, EPC will continue to monitor the state and national activity, as well as any local implications this proposed action may have.

Brief Summary: At the August 2014 EPC Board meeting, there was public comment that asked the County to take a position on the EPA Clean Power Rule to limit greenhouse gas emissions. The Board asked staff to review the Rule and the supporting example resolution from Broward County that was referenced in public comment. This rule is part of a national program which attempts to address this country's contribution to measured rises in carbon dioxide levels in the atmosphere throughout the world. While we are aware of the issues, and have met with TECO to discuss their concerns, EPC staff does not typically make formal comments or take positions on national proposals. If the rule is ever promulgated it is not clear whether EPC as a local program would have any role in implementing it, but we would certainly do whatever we are asked. As such we will continue to monitor the proposal, but we do not plan to take any further action at this time.

Financial Impact: No Financial Impact

Background: In June 2014, EPA in cooperation with President Obama, issued a Clean Power Plant Rule to help reduce carbon emissions. This Rule, for the first time, applies to existing power plants with a goal of reducing carbon emissions by over 30% from the 2005 levels by the year 2030. Based upon the current fuel mixture, the rule sets different reduction goals for each state, but allows the states flexibility to come up with their own overall emissions reduction plan utilizing improvements in boiler heat recovery, use of more natural gas, renewable and nuclear energy, as well as customer energy efficiency programs. EPC staff has met with local TECO representatives and national EPA staff to better understand the full details of this Rule and recommends the County to monitor the implications of this rule as it progresses. Some Florida municipalities have issued resolutions regarding the Clean Power Plant Rule; however, because of its complexity, it is EPC's staff opinion that no action be taken at this time and to allow this issue to work itself out at the national level.

List of Attachments: None

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Pollution Recovery Fund Grant 14-03 - Direct Pay To Contractor

Agenda Section: Regular Agenda

Item: Water Management Division

Recommendation: Name EQ Florida, Inc. as Co-awardee to PRF 14-03

Brief Summary: Hillsborough County Extension Service was awarded \$24,241.00 in Pollution Recovery Funds by the EPC Board on October 16, 2014 for the project "Agriculture Pesticide Collection and Education Day." The awardee wishes to have the PRF funds paid directly to EQ Florida, Inc. which is their contracted vendor for the collection and disposal of the pesticides.

Financial Impact: No Financial Impact

Background: Hillsborough County Extension Service was awarded \$24,241.00 in Pollution Recovery Funds by the EPC Board on October 16, 2014 for the project "Agriculture Pesticide Collection and Education Day." The awardee wishes to have the PRF funds paid directly to EQ Florida, Inc. which is their contracted vendor for the collection and disposal of the pesticides. In order to direct pay the vendor, EQ Florida needs to be named as co-awardee to PRF 14-03 "Agriculture Pesticide Collection and Education Day" which requires EPC Board approval.

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Certificate of Commendation to Mr. Tom Lafountain

Agenda Section: Regular Agenda

Item: Wetlands Management Division

Recommendation: Approve staff request to award Mr. Tom Lafountain with a Certificate of Commendation for his long and faithful service to the United States of America, Hillsborough County, and the EPC.

Brief Summary: Mr. Tom Lafountain has been a resident of Hillsborough County for over one-half century, has served in the full-time military and in the Florida National Guard for almost 40 years total, and has worked for Hillsborough County and the Environmental Protection Commission for 30 years. He has recently retired. His long years of dedicated service are worthy of recognition.

Financial Impact: None.

Background: Mr. Tom Lafountain has spent all but his early childhood years as a resident of Hillsborough County. He served full-time in the military in the early 1970's, and then enrolled in the Florida National Guard in the mid-1970. Over nearly 40 years, Mr. Lafountain served our country admirably, with several deployments overseas. His final rank was that of Lieutenant Colonel. Mr. Lafountain became a staff member of Hillsborough County in the early 1980s, and became a staff member at EPC 3 years later. He spent a total of 30 years with EPC plus the County, and retired on September 30, 2014. These accomplishments are enumerated in a Certificate of Commendation, to be presented to Mr. Lafountain by the Board.

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Artificial Reef Program Update

Agenda Section: Regular Agenda

Item: Water Management Division

Recommendation: Informational Report

Brief Summary: Artificial Reef Program Was Awarded Bay Mini-Grant For New Brochures

Financial Impact: No Financial Impact

Background: The Artificial Reef Program staff has been modernizing program objectives, developing enhancements, and updating the agency's Artificial Reef Management Plan. Staff has revisited the objectives for the reef program and surveyed stakeholders to target program enhancements. From these efforts it was determined that a new brochure was needed for the program. Staff applied for and was awarded a \$5000.00 Bay Mini-Grant from the Tampa Bay Estuary Program for the professional design of the new brochures.

List of Attachments:

None

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Action Plan Update – Enhanced Outreach

Agenda Section: Regular Agenda

Item: Air Management Division

Recommendation: Receive report and provide input.

Brief Summary: As part of the Sterling Management process, a new action plan was initiated at the start of 2014 entitled *Enhanced Outreach* which is focused on analyzing the Agency's existing marketing and outreach efforts, and developing focused strategies for enhancing and maximizing future outreach initiatives. Along with the traditional and several new outreach events attended by the Agency during this year, an EPC Public Outreach Summary was created, new public surveys were developed and corresponding results were recorded from multiple events, apparel embossed with the EPC logo was provided to staff, and an outside consultant was contracted to analyze the Agency and generate a final report with recommendations. These efforts are intended primarily to increase the recognition of the Agency and its services to the citizens and businesses of Hillsborough County.

Financial Impact: Financial Impact to General Fund is \$3,500 to be paid out of existing funds. No additional funds are required at this time.

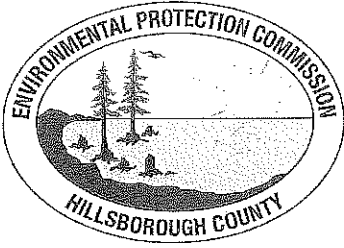
Background: Earlier this year EPC staff identified eighteen individual initiatives called action plans to help support the Agency's strategic priorities for calendar year 2014. One such action plan is entitled *Enhanced Outreach* and was initiated in an effort to further support our strategic objectives of customer satisfaction and the promotion of environmental stewardship.

In 2014, EPC continued its traditional participation in various public outreach events (e.g. Earth Day, Hillsborough County Neighborhood Conference, Nature's Classroom, etc.) and hosting of outreach activities such as the Clean Air Fair and the Annual Environmental Photography Contest. As part of the action plan, additional events were attended (Salsa Festival, HCC Plant City Expo) and hosted (Clean Air Month Event at County Center). Also developed this year was a short public outreach survey wherein EPC staff polled attendees at 9 different events to acquire a perspective on our existing recognition to the public and to establish a baseline of data for future comparison. An additional outreach measure performed this year was the distribution of shirts with the EPC logo to all existing EPC staff, along with all future new hires. Along with general use in field activities by staff, their use at outreach events and speaking engagements is encouraged for increased recognition and a more consistent appearance.

The culmination of the action plan was acquiring an outside consultant to evaluate the Agency's existing marketing and outreach efforts. Prior to contracting the consultant, the *EPC Public Outreach Summary* was generated by EPC staff to summarize all of EPC's existing outreach efforts. This summary will be updated annually by the Public Information and Education (PIE) Committee, and will act as a reference document for interested outside groups. The consultant utilized this summary and ultimately generated a detailed report complimenting the EPC on its existing efforts, and providing recommendations on potential strategies to consider moving forward to better leverage our existing programs and to increase exposure of the Agency through enhanced marketing. The addition of a new Outreach Coordinator's position in this year's budget should enable the Agency to implement many of the report's recommendations.

List of Attachments: None

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: On-line applications and E-pay

Agenda Section: Regular Agenda

Item: Legal and Administrative Services Division

Recommendation: Informational presentation

Brief Summary: Update Commissioners on status of standardizing EPC agency forms on-line and accepting payments electronically.

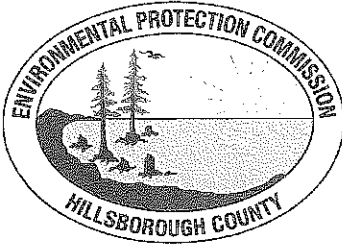
Financial Impact:

Background: As part of 2014 Action Plan 5.2, Continuous Improvement/Improve the Usage of Technology, staff created a pilot project known as "Online Applications & E-Pay" during the 2014 calendar year. The goal of this Action Plan was to:

- 1) Standardize agency forms across all divisions and
- 2) As a pilot project, have at least one form from each division available to be submitted online.

We will be updating the Board with the final outcome of the pilot plan including a demonstration of the available forms available from the EPC website.

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ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Legislative Policy Update

Agenda Section: Regular Agenda

Division: Legal and Administrative Services Division

Recommendation: Information Only. Review the EPC Legislative Strategy and Process.

Brief Summary: On February 16, 2006, the EPC approved an ongoing "EPC Legislative Strategy and Process." It was amended in 2007 and discussed in detail in December 2010. In light of the EPC having a new Commissioner, the staff will bring the EPC Legislative Strategy and Process to the Commission to update the Commission on this policy.

Financial Impact: No Financial Impact

Background: Florida's Legislature generates a multitude of bills that address environmental protection, administrative law, and local government powers. These bills require immediate analysis and comment to the County's Public Affairs Office and the Florida Association of Counties, especially in the last days of a Legislative session. At the February 2006 EPC meeting, the Commission approved ongoing guidance to the EPC staff regarding lobbying efforts and limited authorizations to the Executive Director and the EPC Chair to act on the Board's behalf in circumstances where a position is needed before the full Board can vote on proposed legislation. The process was slightly amended in March of 2007 and can be found in EPC Board Policy 2007-02 (attached). The strategy and process was also discussed in December of 2010 when new Commissioners arrived and critical funding issues regarding the Inland Protection Trust Fund needed to be addressed.

Generally, the EPC process gives lobbyists and staff the authorization to support any legislation that is consistent with, maintains, or strengthens the EPC Act, EPC Rules, jurisdiction, and funding and the authorization to oppose any legislation that is inconsistent with or weakens the EPC Act, EPC Rules, jurisdiction, or funding.

List of Attachments: EPC Legislative Strategy and Process (EPC Board Policy No. 2007-02)

EPC BOARD POLICY – Number 2007-02

SUBJECT: Legislative Strategy and Process

EFFECTIVE DATE: March 15, 2007

SUPERSEDES: February 16, 2006

Purpose: To provide guidance to EPC staff, the County's Public Affairs Office, and any EPC/County lobbyists.

Policy:

1. Approve the EPC Legislative strategy (below).
2. Authorize the Chair to issue position letters in consultation with the Executive Director. EPC staff on behalf of Chair will notify full board via e-mail of any such action and copy the EPC Board with the letter.
3. On emergency (rush) Legislative situations, Chair may authorize the Executive Director or his designees and the BOCC Public Affairs Office or its designees for lobbying support.

EPC LEGISLATIVE AGENDA FOR THE FLORIDA LEGISLATURE

1. EPC ACT – **Support** any legislation that is consistent with, maintains, or strengthens the Hillsborough County Environmental Protection Act, Chapter 84-446, as amended, Laws of Florida, (EPC Act). **Oppose** any legislation that is inconsistent with or weakens the EPC Act.
2. EPC RULES - **Support** any legislation that is consistent with, maintains, or strengthens the Rules of the EPC, promulgated pursuant to the EPC Act. **Oppose** any legislation that is inconsistent with or weakens the Rules of the EPC.
3. EPC JURISDICTION - **Support** any legislation that maintains or strengthens the EPC regulatory jurisdiction. **Oppose** any legislation that is inconsistent with, weakens, or seeks to erode the regulatory jurisdiction of the EPC.
4. FUNDING - **Support** any legislation or appropriations that assist in funding the EPC and EPC-funded projects. **Oppose** any legislation or appropriations that reduce the funding of the EPC and EPC-funded projects.

Approved by: EPC Board
Re-approval date: March 15, 2007



ENVIRONMENTAL PROTECTION COMMISSION

AGENDA ITEM COVER SHEET

Date of EPC Meeting: December 18, 2014

Subject: Strategic Planning for 2015 and Proposed Board Calendar

Agenda Section: Regular Agenda

Item: Legal and Administrative Services Division

Recommendation: Have Board vote on EPC's Strategic Planning Calendar for 2015 and provide input to staff on the proposed 2015 Action Plans.

Brief Summary: Staff will give a brief informational presentation on this year's strategic planning process and request a vote on the Strategic Planning Calendar. Staff will also seek input on proposed Action Plans for 2015 as well as the Board Calendar. EPC's Strategic Plan details the planning process and guides the development of new action plans for the coming year. This presentation will summarize the process and offer several initiatives for implementation in 2015 to improve EPC's efficiency and services. It will also outline major topics for the Board's 2015 calendar.

Financial Impact: No additional funds required at this time.

Background: EPC's Strategic Plan calls for the planning cycle for the coming year to begin in November and run through December. During this period, staff meets on numerous occasions to carry out a ten step planning process to develop new initiatives for the next calendar year. Starting with the Mission, Vision and Values; EPC reviews input from their many feedback groups and customer surveys to look for ways to improve how we do business. These ideas for improvement are packaged into action plans and vetted through senior staff before going to the Board at the December meeting. Once Board input is received, staff finalizes the action plans and puts together a schedule which is memorialized in the revised Strategic Plan in February.

Staff is also seeking a Board vote on the proposed Strategic Planning Calendar which includes numerous action items such as: delivering a Strategic Plan by March, presenting an annual report in September and submitting a Governor's Sterling Award application to the Florida Sterling Council in October.

There are some costs associated with these items and estimates are provided. For the most part these costs are minimal and absorbed in the existing budget. Some may require more significant expenditures and those will be included in the regular budget cycle for Board review.

List of Attachments: EPC's Strategic Planning Calendar for 2015.

EPC's Strategic Planning Calendar for 2015

- * February - Present Strategic Plan and Individual Action Plans to the Board for approval.
- * March - Address any fiscal considerations in EPC's biennial budget application.
- * June - Submit an intent to Florida Sterling Council for Governor's Sterling Award (GSA).
- * September - Present the Annual Report to the EPC Board.
- * October - Submit GSA application to Florida Sterling Council.
- * November/December - Perform steps 1 - 10 of the strategic planning process as detailed in the Agency's Strategic Plan.