



EPC Agenda Item Cover Sheet

Date of EPC Meeting: August 4, 2010 – Special Meeting of the EPC

Subject: Authorization and Contract(s) for E3 Fall Forum Planned for September 17, 2010

Consent Agenda _____ **Regular Agenda** X **Public Hearing** _____

Division: Air Management Division

Recommendation: By motion of the EPC Board authorize the EPC's Executive Director to: A) Approve for EPC to proceed with the Energy Management and Sustainability E3 Forum and authorize Dr. Garrity, Executive Director, to negotiate and execute a contract(s) with the Straz Center for the Performing Arts and other individuals or organizations associated with hosting the same; B) Authorize the collection of fees associated with the forum including registrations and other revenue; C) Authorize advance payments to the Straz Center for the Performing Arts and other individuals or organizations associated with hosting the E3 Fall Forum, subject to the Clerk of Circuit Court's approval, if necessary.

Brief Summary: Pursuant to a delegation from the Commissioners on August 17, 2006, the EPC's Executive Director does have the authority to enter contracts. The main purpose of the recommended motion is to seek the necessary EPC Board approval to make advanced payments. General law in Florida, as evidenced by the Local Government Prompt Payment Act is to pay only after receipt of the goods or services. However, section 28.235, F.S. authorizes the Clerk to grant exceptions on the same basis as the State CFO. This action by the Board will allow the Clerk to authorize the advances if they are needed under the State CFO's Administrative Rules.

Financial Impact: No Financial Impact to the general fund. The forum as planned is to be revenue neutral. All revenues will be deposited in the specialty State fund titled the Air Tag Fees. All costs will be paid out of the same.

Background: The Energy Management and Sustainability Workgroup was formed in the spring of 2009 and has been working on a number of different initiatives. The workgroup is chaired by Commissioner Ferlita and has been in front of the Board on numerous occasions to provide updates and receive direction. The last update on their activities was May 19, 2010.

The planned E3 Fall Forum will be held at the Straz Center for the Performing Arts on September 17, 2010. It will provide local governments and private organizations the chance to share experiences with energy management projects, and look for opportunities to partner on future efforts. This is a follow up to the forum held earlier this year at the St Pete Times Forum.

List of Attachments: None