



ROGER STEWART CENTER

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## SWA80 – APPLICATION FOR DIRECTOR’S AUTHORIZATION CONSTRUCTION, OPERATION OR CLOSURE OF A SOLID WASTE MANAGEMENT OR RECOVERED MATERIALS PROCESSING FACILITY

Facilities, not otherwise requiring permitting by the Florida Department of Environmental Protection, which manage, process, or dispose of solid waste or recovered materials; facilities constructed upon or adjacent to historic solid waste disposal areas or portions thereof; and facilities, operations, activities or installations which alter historic solid waste disposal areas or portions thereof must obtain the specific, written authorization of the Executive Director of the Environmental Protection Commission in accordance with Chapter 1-7, Rules of the Environmental Protection Commission, Sections 1-7.200(3) and 1-7.202(1). Pursuant to Chapter 1-2, Rules of the Environmental Protection Commission, Section 1-2.051(a), all applicants must provide notice to the public of the submittal of an application for Director’s Authorization in the form of signage posted in a conspicuous location upon the property which is the subject of the application. This completed application must be submitted in electronic format with the appropriate Authorization application fee, made payable to the Environmental Protection Commission of Hillsborough County, and all supporting documentation, to the Environmental Protection Commission’s Waste Management Division. As an alternative and at applicant’s discretion two (2) copies of this application may be submitted in hard copy by the applicant by certified mail. The applicant, by completing, signing and submitting this application with the required application fee and supporting information, including professional engineering certification where necessary, agrees to abide by the specifications, conditions, plans and procedures submitted herewith as conditions for the operation or implementation of the facility described.

### 1. PROPERTY OWNERSHIP INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name/Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### 2. APPLICANT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name/Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### 3. SITE/FACILITY INFORMATION

Site/Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Location Coordinates:    Section    Township    Range  
   \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Latitude, Longitude (decimal degrees): \_\_\_\_\_, (-) \_\_\_\_\_

Total Acres Within Property Boundaries: \_\_\_\_\_

Total Acres To Be Utilized For Waste Management or Recovered Materials Processing: \_\_\_\_\_

Planned Active Life of the Site/Facility: \_\_\_\_\_

### 4. TERMS OF AGREEMENT

(a) I certify that I am the record owner of the property which is the subject of this application or I am acting as the duly authorized agent of the property owner.

- (b) I either own the property which is the subject of this application or I have the legal authority to allow the activities proposed in this application and allow access by all persons involved and responsible for the completion of the proposed activities, including Commission staff for the purpose of carrying out compliance, monitoring and enforcement activities.
- (c) I hereby acknowledge my obligation and responsibility to obtain all other local, State or federal permits, approvals or authorizations prior to the commencement of any activities proposed in this application.

I certify that I have reviewed and am familiar with the information and requirements outlined in this application and that to best of my knowledge and belief the information provided true, complete and accurate. I further certify that I possess the authority either on behalf of myself and those whom I represent to submit this application and to undertake the activities proposed.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Date

**\* In the event that an Authorized Agent is submitting this application on behalf of a property Owner, an Owner’s written authorization must be signed by the property Owner and submitted as part of this application.**

**4. FEES**

Director’s Authorization application fees are required pursuant to and are outlined in Chapter 1-6, Rules of the Environmental Protection Commission, Services Fee Schedule. All Authorizations issued pursuant to this application shall be 5 years in their term.

Yard Trash Processing Facility	\$4,000.00	Includes initial technical review and evaluation of Authorization application and supporting documentation; review and evaluation of subsequent response submittals through Authorization issuance; and routine compliance inspections through the 5 year Authorization term.
Recovered Materials Processing Facility	\$4,000.00	Includes initial technical review and evaluation of Authorization application and supporting documentation; review and evaluation of subsequent response submittals through Authorization issuance; and routine compliance inspections through the 5 year Authorization term.
All Other Solid Waste Management Facilities	\$2,200.00	Includes initial technical review and evaluation of Authorization application and supporting documentation; review and evaluation of subsequent response submittals through Authorization issuance; and routine compliance inspections through the 5 year Authorization term.

Copies of this application, Chapter 1-6, Rules of the Environmental Protection Commission and all Commission rules governing the subject sites/facilities can be obtained by visiting the Environmental Protection Commission’s website at [www.epchc.org](http://www.epchc.org)

**5. INSTRUCTIONS**

All applications for Director’s Authorization shall include the following:

- (a) Verification that the siting of the facility will not violate local zoning or land use ordinances.
- (b) Copy of a professional boundary survey, legal description and property folio number or property identification number on file with the County Property Appraiser's Office.
- (c) Regional map or plan showing the project location in relation to surrounding land use.
- (d) Current vicinity map or aerial photograph taken within one year preceding the application.
- (e) Description of the general operating plan for the proposed facility, including equipment to be used and number of personnel.
- (f) Detailed site plans of a scale no greater than one inch equals two hundred feet. Site plans must be signed, sealed and dated by a professional engineer registered in the State of Florida and must include:
  - 1. Project location and identification of all structures, roadways and other operational appurtenances;
  - 2. Proposed disposal, handling, storage and processing areas;
  - 3. Total acreage of the site;

- 4. Access control features and any other relevant physical features such as water bodies, wetlands, and areas subject to frequent or periodic flooding;
  - 5. Identification of all potable water wells on or within five hundred feet (500') of the site boundary.
- (g) Copy of any permit for the control of storm water issued by the SWFWMD or the Florida Department of Environmental Protection or documentation that no permit is required.
- (h) Signed and sealed general closure plan or site completion plan. Site closure and completion plans must include:
- 1. Cross section details illustrating any disposal areas with final cover depths and site contours;
  - 2. Re-vegetation plan details;
  - 3. Schedule for the removal and proper disposal of excess solid waste, hazardous waste, and recovered materials.
- (i) Proof of Financial Assurance in compliance with Section 1-7.202(4)l.
- (j) Verification of compliance with the public noticing requirements of Chapter 1-2, Rules of the Environmental Protection Commission, Section 1-2.051(a).
- (k) A detailed engineering report which includes the following:
- 1. Operational plan appropriate for the type of facility;
  - 2. Plan for the hiring and training of facility personnel and equipment operators, if applicable;
  - 3. Contingency plan appropriate for the type of facility to cover operational interruptions and emergencies such as fires, explosions or natural disasters;
  - 4. Facility specific illustrative charts and graphs where applicable;
  - 5. Engineering calculations, which may include literature citations, appropriate for the type of facility.

**6. CERTIFICATION BY APPLICANT**

I, \_\_\_\_\_ the undersigned applicant, hereby certify that I will operate, maintain and close this facility in accordance with applicable rules of the Hillsborough County Environmental Protection Act (Chapter 84-446 as amended), and that I either own the land or have legal authorization from the land owner to use the land for the proposed facility. I agree to abide by the specifications, conditions, plans and procedures submitted herewith as conditions of the operation of the facility as described. I also agree that Commission personnel may enter onto the property to inspect the facility during normal business hours.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title (please print)

\_\_\_\_\_  
Email Address

**7. CERTIFICATION BY ENGINEER OF RECORD**

This is to certify that identified engineering features of this facility have been designed and or examined by me and found to conform to engineering principals applicable to such facilities. In my professional judgment this facility, when properly maintained and operated, will comply with all applicable statutes of the State of Florida and rules of the Commission.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Name and Title (please print)

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Florida Registration Number (please affix or attach seal)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address